

**TOWNSHIP OF ROCHELLE PARK
151 WEST PASSAIC STREET
ROCHELLE PARK, NJ 07662**



**REORGANIZATION MEETING
January 6, 2013**

Call to order 12:10 PM

Open Public Meetings Act – (N.J.S.A. 10:4-6)

According to the Open Public Meetings Act, this meeting of January 6, 2013 was advertised in the notice sent to the “Our Town” and “The Record” and posted on the bulletin board in the Municipal Building on December 20, 2012 and has remained continuously posted as the required notice under the Statute and is being taped. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk

Hon. Joseph Rotolo administered the Oath of Office to the newly re-elected Committee Member Jayme Ouellette. Her family held the Bible while the oath was administered.

Hon. Joseph Rotolo administered the Oath of Office to the newly re-elected committee Member Michael Kazimir. His mother and father held the Bible while the oath was administered.

Roll Call – Comm. Michael Kazimir
Comm. Jayme Ouellette
Comm. Kenneth “Jay” Kovalcik
Comm. Frank Valenzuela
Comm. Joseph Scarpa

Adoption of Bylaws –

The following resolutions were offered by Comm. Kazimir and seconded by Comm. Scarpa and reads:

Resolution #2013 – 1

A Resolution Adopting the Bylaws of the Township of Rochelle Park

Whereas, the Township Committee of the Township of Rochelle Park adopted bylaws and amendments thereto effective January 1, 2013; and

Whereas, the Township Committee deems it advisable to review these bylaws on an annual basis.

Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park, after review of the bylaws by the Township Attorney that the existing bylaws are hereby adopted effective immediately.

Attest: Virginia De Maria

A motion was offered by Comm. Kazimir and seconded by Comm. Scarpa to adopt the above resolution. Motion carried on a roll call vote – all voting “Aye”.

Nominations and Election of Chairperson – Municipal Clerk De Maria called for nominations for Chairperson of the Committee, aka Mayor. Comm. Kazimir nominated Joseph Scarpa, Comm. Ouellette seconded the nomination

Municipal Clerk called for any additional nominations. None made. Nominations closed.

Motion offered by Comm. Kazimir seconded by Comm. Ouellette to appoint Comm. Scarpa as Chairman, aka Mayor of the Township of Rochelle Park. . Motion carried on a roll call vote – all voting “Aye”.

William “Pat” Schuber administered the Oath of Office to the newly elected Mayor. He was surrounded by his family who held the bible while the oath was administered. Mr. Schuber congratulated Joe, Jayme and Michael on their reelection.

William “Pat” Schuber – Stated that it was a pleasure having served the Township of Rochelle Park previously in his role as Assemblyman and County Executive. The

advised that he had known Mayor Scarpa many years and he was an outstanding public servant. He then congratulated Mayor Scarpa, and the Township Committee. He wished the residents a Happy, Healthy and Calm 2013.

Nomination and Election of Vice-Chairperson

Municipal Clerk De Maria called for nominations for vice chairperson. Mayor Scarpa nominated Comm. Kovalcik and Comm. Ouellette seconded the nomination.

Municipal Clerk called for any additional nominations. None made. Nominations closed.

Motion offered by Mayor Scarpa seconded by Comm. Ouellette to appoint Comm. Kovalcik Vice Chairman, aka Deputy Mayor of the Township Committee. Motion carried on a roll call vote – all voting “Aye”.

Pledge of Allegiance was led by Fire Chief David Brown

A moment of silence was observed for our troops and those affected by the Newtown, CT and Hurricane Sandy tragedies.

Invocation – Rev. Michael Rodak

Mayor’s Address

Wished everyone a Happy New Year and welcomed everyone to Rochelle Park’s annual Reorganization meeting. He thanked his colleagues on the Township Committee for their support in electing him as Mayor for the 11th time. He stated that it is an honor for him to serve in the Township that he grew up in. He recognized members of his family and also dignitaries, Assemblyman Tim Eustace and Emerson council member Danielle DiPaola. He thanked Comm. Kovalcik for his hard work as Mayor this past year. He congratulated comm. Ouellette and Comm. Kazimir on their elections this past November. He looks forward to working with the Township Committee, Municipal Clerk, Administrator, appointed professionals and employees who work in various departments. He thanked the volunteers for their continued hard work. He advised that he would be concentrating on continuing to provide honest and ethical public service and making himself available to the public; he plans to continue the fight against the \$300 million Rt. 17 expansion project hopefully directing that money to flood relief, he will stay within the 2% CAP keeping property taxes low and lastly will continue to research all shared service possibilities. Scarpa summarized by stating that 2013 would be a challenging year but feels they will meet all challenges. He wished everyone a Happy and Healthy New Year.

Resolutions:

Appointment of Professionals:

The following resolutions were offered by Comm. Valenzuela and seconded by Comm. Ouellette and reads:

Resolution #2013 - 2

Appointment of Professional Services - Attorney – The Law Firm of Joseph J. Rotolo, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Municipal Attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Joseph J. Rotolo, Esq. has submitted a proposal indicating that he will provide the legal services with compensation in accordance with the 2013 salary ordinance; and

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2013 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Joseph J. Rotolo, Esq. for the Township of Rochelle Park for 2013; and

Resolution #2013 – 2 (cont.)

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2013 - 3

Appointment of Professional Services – Engineer – Kenneth Job, PE

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Municipal Engineer; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Job & Job Consulting Engineers has submitted a proposal indicating that he will provide engineering services with compensation in accordance with the contract maintained by the Municipal Clerk.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2013 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Job & Job Consulting Engineers for the Township of Rochelle Park for 2013; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution 2013 – 4

Appointment of Professional Services – Auditor – Di Maria & Di Maria LLP

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the auditing services of Di Maria & Di Maria LLP; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Di Maria & Di Maria LLP has submitted a proposal indicating that he will provide the auditing services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2013 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Di Maria & Di Maria LLP for the Township of Rochelle Park for 2013; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution 2013 – 5

Appointment of Professional Services – Prosecutor – Brian Giblin, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need for a prosecutor; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Resolution #2012 – 5 (cont.)

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Brian Giblin Esq. has submitted a proposal indicating that he will provide the legal services with compensation in accordance with the 2012 salary ordinance.

Whereas, should the need arise, Michael Gannaio, Esq. shall serve as alternate prosecutor; and

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2013 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints a prosecutor for the Township of Rochelle Park for 2013; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution 2013 – 6

Appointment of Professional Services – Bond Counsel- Steven Rogut, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Bond Attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Rogut McCarthy LLC has submitted a proposal indicating that he will provide bonding attorney services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2013 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Rogut McCarthy LLC as Bond Counsel for the Township of Rochelle Park for 2013; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution 2013 – 7

Appointment of Professional Services – Architect – Bilow Garrett Group

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the architectural services of The Bilow Garrett Group; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, The Bilow Garrett Group has submitted a proposal indicating that they will provide the architectural services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2013 municipal budget; and

Resolution #2013 – 7 (cont.)

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints The Bilow Garrett Group for the Township of Rochelle Park for 2013; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution 2013 – 8

A Resolution of Professional Services – Appraiser – McNerney & Associates and Appraisal System, Inc.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire appraisal services; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Appraisal Systems, Inc. and McNerney & Associates, Inc. has submitted a proposal indicating that he will provide the appraisal services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2013 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Appraisal Systems, Inc. and McNerney & Associates for the Township of Rochelle Park for 2013; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution 2013 – 9

A Resolution Of Professional Services – Tax Attorney – Beattie Padavano, LLC

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a tax attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Beattie Padavano LLC have submitted a proposal indicating that they will provide legal services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2012 municipal budget; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Beattie Padavano LLC for the Township of Rochelle Park for 2013; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Appointment of Various Officials, Boards and Agencies:

Resolution #2013 – 10

A Resolution Appointing Planning Board Class III Member – Michael Kazimir

Be it resolved, by the Township Committee of the Township of Rochelle Park that Michael Kazimir, 114 Hazley Avenue, Rochelle Park, NJ 07662, is hereby appointed as a member of the Planning Board under the Class III designation for a term of one year, effective January 1, 2013.

Attest: Virginia De Maria

Resolution #2013 – 11

A Resolution Appointing Chief Financial Officer – Roy Riggitano

Whereas, ROY RIGITANO of Paramus, New Jersey has served as Chief Financial Officer for the Township of Rochelle Park; and

Whereas, ROY RIGITANO was first appointed as Chief Financial Officer on January 1, 2009 and has served in that position continuously since that date on a part time basis; and

Whereas, the term of appointment has been completed and reappointment has been considered; and

Whereas, since ROY RIGITANO has served in that position for five consecutive years, his reappointment shall result in the acquisition of tenure pursuant to the provisions of N.J.S.A. 40A:9-140.13(d); and

Whereas, the Township Committee has determined that it would be in the best interest of the Township of Rochelle Park to reappoint ROY RIGITANO as Chief Financial Officer

Now, therefore, be it further resolved by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey, as follows:

1. ROY RIGITANO be and is hereby reappointed as Chief Financial Officer for the Township of Rochelle Park.
2. This appointment shall commence upon the adoption of this resolution and shall continue pursuant to the terms of the aforementioned statute.
3. The salary for this position shall be established pursuant to the applicable salary ordinance when adopted.

Now, therefore, be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to Roy Rigitano of Paramus, New Jersey, the State of New Jersey Department of Community Affairs and the Personnel Department for the Township of Rochelle Park.

Attest: Virginia De Maria

Resolution #2013 – 12

A Resolution Appointing Board of Adjustment Members – Diane Davidson – Member filling vacancy, Alternate #1 – Frank Madden and Alternate #2 – Nicholas LaBassi

Be it resolved, by the Township Committee of the Township of Rochelle Park that James Rendene has resigned his position as a member of the Board of Adjustment and Alternate #1 Diane Davidson – 86 Lexington Avenue be appointed to Board of Adjustment to complete the four (4) year term which commenced on January 1, 2012 through December 31, 2015; and

Alternate #1 – Frank Madden – 34 Oldis Street

Alternate #2 – Nicholas LiBassi – 266 Howard Avenue

be appointed to the Board of Adjustment for a two (2) year term as Alternates commencing January 1, 2013 through December 31, 2014.

Attest: Virginia De Maria

Resolution #2013 – 13

A Resolution to Appoint a Police Matron – Bertha Sneyer

Be it resolved, by the Township Committee of the Township of Rochelle Park that the following be and they hereby appointed police Matron upon the recommendation of the Chief of Police, without salary unless placed on duty under the instructions of the Police Department and then at a salary as provided in the Salary ordinance of the Township of Rochelle Park, effective January 1, 2013 through December 31, 2013.

Bertha Sneyer
53 Oldis Street
Rochelle Park, NJ 07662

Attest: Virginia De Maria

Resolution #2013 – 14

A Resolution to Appoint Court Officers/Court Clerk – Dakota Marositz, John Meyer, Stephen Morena and Lesly Alfaro

Be it resolved, by the Township Committee of the Township of Rochelle Park that the following be and are hereby appointed as court officers at the pleasure of the Township Committee effective January 1, 2013. Salary shall be in accordance with the Salary Ordinance.

Dakota Marositz
81 Lexington Avenue
Rochelle Park, NJ 07662

Jon Meyer
37 Ardale Road
Paramus, N.J. 07652

Stephen Morena
159 Krone Place
Hackensack, N.J. 07601

Court Clerk
Lesly Alfaro
311 Redwood Avenue B4
Paterson, N.J. 07522

Attest: Virginia De Maria

Resolution #2013 – 15

A Resolution Appointing Fire Official – Darryl De Mott and Inspectors

Be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen that Darryl DeMott be appointed as Fire Official for a term of one year commencing January 1, 2013; and

Be it further resolved that the following be appointed Fire Inspectors for the year 2013:

Scott Osback
23-13 Cambridge Road
Fair Lawn, N.J. 07410

Steven Cassiello
29 Blueridge Road
Lodi, NJ 07644

Angelo Castronovo
100 Prospect Avenue 1K
Hackensack, NJ 07601

Glenn Mohring
5-04 Fifth St.
Fair Lawn, NJ 07410

Louis Tosto
30 Massey Street
Lodi, NJ 07644

Secretary
Ann Mohring
5-04 Fifth Street
Fair Lawn, NJ 07410

Attest: Virginia De Maria

Resolution #2013 – 16

A Resolution Designating LOSAP Officers for Fire Department, Michael Stearns, and Ambulance Corps, Roland Jacobsen

Be it resolved by the Township Committee of the Township of Rochelle Park the following persons shall be designated as LOSAP Officers for the Fire Department and Ambulance Corps for the year 2013.

Resolution #2013 – 16 (cont.)

Fire Department – Michael Stearns
21 Bennett Avenue
Rochelle Park, NJ

Ambulance Corps – Roland Jacobsen
46 Oak Street
Rochelle Park, NJ 07662

Attest: Virginia De Maria

Resolution #2013 – 17

A Resolution Appointment of Constable – Henry Borntrager and Don Ferlando

Be it resolved, by the Township Committee of the Township of Rochelle Park, that the following be appointed Constable for a three year term, commencing January 1, 2013 through December 31, 2015.

Donald Ferlando
81 Becker Avenue
Rochelle Park, NJ 07662

Henry Borntrager
25 Grove Avenue
Rochelle Park, NJ 07662

Attest: Virginia De Maria

Resolution #2013 – 18

A Resolution Appointing Lead Laborer – Chris Sweisberger

Whereas, the Township Administrator has recommended the assignment of certain duties and responsibilities to an employee of the Department of Public Works which would result in that employee acting in a position of “Lead Laborer”; and

Whereas, the Township Administrator, in consultation with the Superintendent of the Department of Public Works has developed a criteria for the selection of the individual to hold these additional responsibilities; and

Whereas, the need exists for the assignment of these additional responsibilities to an employee within that department and, in order to determine the individual to whom the assignment should be made, the Township Administrator and the Superintendent of the Department of Public Works reviewed the existing employees within the department and made recommendations to the Township Committee; and

Whereas, the Township Committee has determined that Christian Sweisberger is the most qualified person for these additional duties and shall be reappointed for the year 2013; and

Whereas, the Superintendent of the Department of Public Works has recommended the assignment of these duties to Christian Sweisberger.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. Christian Sweisberger of Hawthorne, New Jersey be and is hereby assigned the additional duties and responsibilities for the position of “Lead Man” within the Department of Public Works.
2. This assignment shall take place immediately upon the adoption of this Resolution and shall extend until the end of the current calendar year, December 31, 2013.
3. Commencing on or about January 1, 2013, these duties shall be assigned on an annual basis by the Township Committee after consultation with the Superintendent of the Department of Public Works and the Township Administrator.
4. These shall be a \$3,250.00 stipend paid per year for these additional duties which, for 2013, shall commence as of the date of assignment and which shall be apportioned accordingly.

Now, therefore, be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to the Superintendent of the Department of Public Works, the Personnel Department, Chief Financial Officer for the Township of Rochelle Park, and Christian Sweisberger.

Attest: Virginia De Maria

Resolution #2013 – 32

A Resolution Reappointment of Registrar – Katherine Baccala

Be it resolved by the Township Committee of the Township of Rochelle Park that Katherine Baccala of 38 Meakin Avenue, Rochelle Park 07662 be and is hereby appointed to a three (3) year terms a Registrar of Vital Statistics for the Township of Rochelle Park commencing January 1, 2013 thru December 31, 2015. Salary shall be accordance with the salary ordinance.

Attest: Virginia De Maria

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Contracts:

The following resolutions were offered by Comm. Kovalcik and seconded by Mayor Scarpa and reads:

Resolution #2013 – 19

A Resolution Authorizing Execution of Risk Management Consultant’s Agreement – Professional Insurance Associates, Inc.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Risk manager; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, the anticipated term of this contract is two years; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Professional Insurance Associates, Inc. has submitted a proposal indicating that they will provide risk management services with compensation in accordance with the contract maintained by the Municipal Clerk.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Professional Insurance Associates, Inc. for the Township of Rochelle Park for 2013; and

Now, therefore, be it further resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Virginia De Maria

Resolution #2013 – 20

A Resolution Authorizing Execution of Producers Consultant Agreement – Professional Insurance Associates, Inc.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Producer Consultant: and,

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with “New Jersey Local Unite Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, the anticipated term of this contract is one year; and

Whereas, PIA Security Programs, Inc. has submitted a proposal indicating it will provide the legal services and compensated in accordance with the proposal maintained by the Municipal Clerk; and

Now, therefore, be it resolved the Township Committee of the Township of Rochelle Park authorizes PIA Security Programs, Inc. of 429 Hackensack Street, Carlstadt, NJ 07072 to enter into a contract with Township of Rochelle Park as described herein; and,

Be it further resolved that the Mayor be authorized to sign said agreement; and

Be it further resolved that a copy of this resolution shall be published as required by law within ten days of its passage.

Attest: Virginia De Maria

Resolution #2013 – 21

A Resolution Authorizing a 2013 Contract – Health Services and Sanitarian with the County of Bergen

Whereas, exists a need for the Township of Rochelle Park to provide State mandated Health Services of a technical and professional nature; and

Whereas, the Bergen County Department of Health Services can provide duly qualified personnel to carry out these public Health Services and has agreed to begin on January 1, 2013 and

Whereas, the contract amount shall be \$40,662.10, as indicated in the terms of the agreement and funds will be made available for this purpose and it has been certified that this meets the statutes and regulations concerning the awarding of said contract;

Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park that, the Mayor and Township Clerk is hereby authorized and directed to execute an agreement with the Bergen County Department of Health Services to perform said services of a professional nature for the period of January 1, 2013 thru December 31, 2013 as per the attached contract.

This contract shall provide the following services to the Township of Rochelle Park: Public Health Infrastructure /Health Officer

Nursing Services

REHS (Sanitarian)

Bloodborne Pathogen

Animal Control

This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2).

Attest: Virginia De Maria

Resolution #2013 – 22

A Resolution Authorizing Renewal of IDA/PNPS as RX Administrator – 2013

Be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey that Robert Davidson, Administrator is authorized to sign the renewal agreement to continue IDA/PNPS as RX Administrator for the year 2013.

Attest: Virginia De Maria

A motion was offered by Comm. Kovalcik and seconded by Mayor Scarpa to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Annual Business:

The following resolutions were offered by Comm. Valenzuela and seconded by Comm. Ouellette and reads:

Resolution #2013 – 23

A Resolution Authorizing Participation in Volunteer Tuition Credit Program – Fire Department

Whereas, the Township Committee of the Township of Rochelle Park in the County of Bergen, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Township of Rochelle Park; and

Whereas, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

Be it further resolved, that Roy Riggitano, Chief Financial Officer is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

Attest: Virginia De Maria

Resolution #2013 – 24

A Resolution Establishing Meeting Dates for 2013 and Employee Holiday Schedule

Be it resolved, by the Township Committee of the Township of Rochelle Park, that the regular meetings of the Township Committee for the year 2013 be held as follows:

January	16	Wednesday	July	17	Wednesday
February	20	Wednesday	August	21	Wednesday
March	20	Wednesday	September	18	Wednesday
April	17	Wednesday	October	16	Wednesday
May	15	Wednesday	November	13	Wednesday
June	19	Wednesday	December	18	Wednesday

Board of Health Meeting – February 20, 2013 – 7:30 PM

Reorganization – Wednesday, January 8, 2014 – 7:30 PM

Be it further resolved, by the Township Committee of the Township of Rochelle Park that the Work Session will be held as follows:

January	9	Wednesday	July	10	Wednesday
February	13	Wednesday	August	14	Wednesday
March	13	Wednesday	September	11	Wednesday
April	10	Wednesday	October	9	Wednesday
May	8	Wednesday	November	6	Wednesday
June	12	Wednesday	December	11	Wednesday

Now, be it further resolved, by the Township Committee of the Township of Rochelle Park that Budget Meetings will be held as follows:

February	6	Wednesday
	13	Wednesday – Work/Budget

All Public Meetings will begin at 7:30 P.M., Work Sessions and Budget Meetings. All meetings will be held at 151 W. Passaic Street, Rochelle Park. Formal Action may be taken at any Public Meeting, Work Session, Budget Meeting or Special Meeting. Also attached is the 2013 Holiday Schedule.

Attest: Virginia De Maria

Resolution #2013 – 25

A Resolution Authorizing Signatures for the Township of Rochelle Park

Be it resolved, by the Township Committee of the Township of Rochelle Park, New Jersey, that the following Township Officials are hereby authorized to sign check's or withdrawal slips where a combination of two principal signatures are required:

Mayor
Chief Financial Officer
Township Clerk

Be it further resolved, that signature cards with the signatures of the person's authorized to sign be forwarded to all Township Depositories.

Attest: Virginia De Maria

Resolution #2013 – 26

A Resolution Authorizing Official Newspapers – “Our Town”, “The Record” and “Herald News”

Be it resolved, by the Township Committee of the Township of Rochelle Park, that the following newspapers be designated as the Township's Official Newspaper's for advertising for 2013.

Our Town	-	Maywood
The Record	-	Hackensack
North Jersey Herald	-	Passaic

Attest: Virginia De Maria

Resolution #2013 – 27

A Resolution Naming Official Depositories for the Funds of the Township of Rochelle Park

Whereas, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state:

Now, therefore, be it resolved, on the 1st day of January, 2013 by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey, that:

1. Community Bank of Bergen County – Rochelle Park
2. TD Bank – Paramus
3. Valley National Bank – Rochelle Park
4. Boiling Springs – Rochelle Park
5. Lakeland Bank – Rochelle Park

Be and are hereby designated as depositories for the Township of Rochelle Park.

Prior to the deposit of any municipal funds in the above mentioned depositories said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:0-41).

Attest: Virginia De Maria

Resolution #2013 – 28

A Resolution Authorizing Investment of Idle Funds and Fund Transfers

Whereas, it is desirable that idle funds of the Township of Rochelle Park be invested in legal investment vehicles at all times, and

Whereas, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments,

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution, and

Be it further resolved, that the above named Chief Financial Officer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To or from Township checking or savings accounts to other Township accounts.
2. To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Rochelle Park

Attest: Virginia De Maria

Resolution #2013 – 29

A Resolution Establishing a Cash Management Plan

Whereas, it is in the best interest of the Township of Rochelle Park to earn additional revenue through the investment and prudent management of its cash receipts, and

Whereas, P.L. 1983, chapter 8, approved January 18, 1983, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A.40A:5-15, and

Whereas, this law requires that each local unit shall adopt a cash management plan,

Now, therefore, be it resolved, that the following shall constitute the Cash Management Plan for the Township of Rochelle Park and the Township of Rochelle Park shall deposit and manage its funds pursuant to this plan:

Definitions

1. Treasurer shall mean the Treasurer of the Township of Rochelle Park
2. Fiscal Year shall mean the twelve-month period ending December thirty-one.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositories

1. At least one each fiscal year the governing body shall by resolution designate the depositories for the Township of Rochelle Park in accordance with N.J.S.A 40A:5-4.

Authority to Invest

1. The governing body shall pass a resolution at its first meeting of the fiscal year designating the Township office (s) who shall make and be responsible for municipal deposits and investments.

Resolution #2013 - 29

Investment Instruments

1. The Treasurer shall invest at his discretion in any investment instruments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with N.J.S.A.40A:5-15.1.

Records and Reports

1. The Treasurer shall report all investments in accordance with N.J.S.A.40A:5-15.2.
2. At a minimum the Treasurer shall:
 - a. Keep a record of all investments
 - b. Keep a cash position record, which reveals, on a daily basis, the status of the Township's cash in its bank accounts.
 - c. Report monthly to the governing body as to the status of cash balances in bank accounts, interest rates and interest earned.

Cash Flow

1. The Treasurer shall ensure that the Township's accounting system provide regular information concerning the Township's cash position and investment performance.
2. All monies shall be turned over to the Treasurer and deposited in accordance with N.J.S.A.40A:5-15.
3. The Treasurer is authorized and directed to invest surplus funds of the Township of Rochelle Park as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the Township's monies in interest bearing accounts wherever practical and in the best interest of the Township of Rochelle Park.

Attest: Virginia De Maria

Resolution #2013 – 30

A Resolution to Establish the Interest Rate Charged on Delinquent Taxes

Whereas, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

Whereas, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00;

Now, therefore, be it resolved, by the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. Effective January 1, 2013, there will be a grace period for quarterly tax payments made by check or money order shall have a ten-(10) day grace period. After the 10th day, interest is retroactive from the original due date.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date, as set forth in paragraph one of this resolution.
4. This resolution shall be published in its entirety once in the Our Town.

Attest: Virginia De Maria

Resolution #2013 – 31

Temporary Budget – See Attached

Whereas, Section 40:44-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the CY 2013 budget, temporary appropriations be made before January 31, 2013 for the purposes and amounts required and in the manner and time therein provided; and

Whereas, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2013 Budget exclusive of any appropriations made for debt service, capital improvement fund in the said 2013 Budget. therefore, be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen, New Jersey that the following appropriations be effective January 1, 2013, be made and a certified copy of this resolution be transmitted to the Township Chief Financial Officer for his records.

Attest: Virginia De Maria

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Mayor’s appointments:

- Planning Board
 - Richard Zavinsky – 1 year appointment
 - Salvatore Viola – completing 4 year term

- Recreation
 - Frank Ulloa – 3 year appointment
 - Regina Reczkowski – 3 year appointment
 - Steve Every – 3 year appointment
 - William Sanchez – alternate - 1 year appointment
 - Edna Hobbs – alternate – 1 year appointment

Committee Members’ Liaison Department

- Comm. Kazimir
 - Civil Rights
 - Fire Department
 - Recreation

- Comm. Ouellette
 - Ambulance Corps
 - Library
 - OEM
 - Veteran’s Affairs

- Comm. Kovalcik
 - Board of Health
 - Police Department
 - Senior Citizens

- Comm. Valenzuela
 - Board of Education
 - Building Department
 - DPW & Recycling

- Comm. Scarpa
 - Community Development
 - Finance
 - Insurance
 - Municipal Court

The oaths of office - Officers of the Rochelle Park Ambulance Corps:

Comm. Ouellette swore in the officer of the Ambulance Corp.

- Captain: - Roland Jacobsen
- 1st Lieutenant - Ben Varghese
- 2nd Lieutenant - Michael Sudol
- Secretary - Debbie Gardocki

Plaque for former Fire Chief – Al Carroll – Presented by Comm. Kazimir – This will be done at a later date.

The oaths of office - Officers of the Rochelle Park Volunteer Fire Department:

Fire officers were sworn in by Comm. Kazimir individually with member of their families holding the bible.

- Chief - David Brown
- Assistant Chief - Michael Stearns
- Battalion Chief - Peter Donatello III
- Battalion Chief - Darryl DeMott
- Captain - James Sheridan
- Captain - Peter Donatello
- Lieutenant - Alex Seritis
- Lieutenant - Jeff Wanco

Chaplain - Reverend Kevin Coffey
Fire Official - Darryl DeMott

Committee's/Administrator's/Clerk's Reports:

Comm. Kovalcik – Wished everyone a Happy New Year. He formally thanked the Township Committee and residents for their support during his term as Mayor. He applauded the volunteers for their preparation and organization during Hurricane Sandy. He thanked the Ambulance Corp. for an outstanding year and was honored being their liaison the past six years. The Ambulance Corp. responded to just under 1000 calls in 2012. Kovalcik is excited and honored to be the new police commissioner in 2013. He advised that we have an outstanding police force operating with a new chief and a new captain. He hopes to accomplish great things this coming year. Lastly he advised that the 8th Annual Summerfest Concert is in the planning stages and will be held in August, details will be made available. He then thanked his family and friends for their continuous support.

Comm. Valenzuela – Wished everyone a Happy and Healthy New Year. He congratulated Comm. Ouellette and Comm. Kazimir on their re-election and wished them the best of luck. He thanked the volunteers for their hard work. He thanked the Fire Department and stated that he was honored to be their liaison in previous years. They work hard for the safety of the residents. They will be in good hands with their new liaison and he will always be there as a resource or for any support. He thanked the efforts of OEM at the leadership of Peter Donatello. Rochelle Park was prepared during Hurricane Sandy and was able to assistance local municipalities who were not as fortunate as Rochelle Park. Valenzuela is looking forward to working closely with Rich Bolan and Bert Sneyer in the Building Department. He thanked the DPW for their hard work during all storms with clean ups and he looks forward to working with them as their liaison in 2013. He then thanked the Township Committee for allowing him to continue as Board of Education liaison. He feels Midland School is the heart of the community. He hopes to discuss security measures in the coming months to keep the children safe. He once again wished everyone a Happy and Healthy New Year.

Comm. Ouellette – Thanked everyone for attending the Reorganization meeting. She wished everyone a Happy New Year. She thanked everyone for their support and looks forward to a productive 2013.

Comm. Kazimir – Wished everyone a Happy New Year and wished everyone well on their appointments. There will be some interesting challenges moving forward, hopefully some creative new ideas will come about. He thanked his family members for their support, wishing his father a Happy Birthday. He also thanked his brother and girlfriend, Anna for their support as well.

Mayor Scarpa – Provided the Year End DPW Report. The DPW cleaned 15 miles of sewer pipe, videoed 4 miles of sewer pipe; repaired 4 storm drains, swept 650 miles of roads, spent 30 days cleaning up debris from Superstorm Sandy, put down 10 tons of asphalt to repair potholes; trimmed all town trees and are in the process of painting the library.

Municipal Court Year End Report – The Court continues to hold 2 regular court sessions a month. 4600 tickets were issued in 2013. Motor vehicle violations continue to be on the rise, one of the major contributors of accidents is speaking on a cell phone while driving. The court reminds everyone while driving not to use a hand held cell phone.

Administrator Davidson – Wished everyone a Happy New Year and stated that he looks forward to his new role as administrator working with the staff and residents of Rochelle Park.

Municipal Clerk De Maria – Wished everyone a Happy and Healthy New Year. She also reminded residents that the Annual Rabies Clinic was being held on Saturday, January 26th at the Fire House between the hours of 10:00 AM and 12:00 PM. She also advised that the Library would be reopening on Monday, January 14th with new hours. All information would be posted on the Township's web-site. De Maria congratulated Comm. Ouellette and Kazimir on their re-election.

Attorney Rotolo – Thanked the Township Committee for their continued confidence and reappointment and wished everyone a Happy and Healthy New Year.

Minutes of the Reorganization Meeting held January 6, 2013 cont.

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to open the meeting to the public. Motion carried on a voice vote – all voting “Aye”

Assemblyman Tim Eustace – Advised the residents of Rochelle Park that it was an honor to serve them this past year. He feels that Maywood and Rochelle Park have always worked well together utilizing shared service agreements. Eustace congratulated Mayor Scarpa, he feels it will be a tough budget year. He wished Mayor Scarpa good luck in his new position and Comm. Ouellette and Kazimir on their re-election. He recognized former Assemblyman and County Executive Pat Schuber and wished everyone a Happy new Year.

A motion was offered by Comm. Kazimir and seconded by Mayor Scarpa to close the meeting to the public. Motion carried on a voice vote – all voting “Aye”

Closing Invocation – Rev. Kevin Coffey

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to adjourn the meeting. Motion carried on a voice vote – all voting “Aye”.

Respectfully submitted,

Virginia De Maria
Municipal Clerk