



**TOWNSHIP OF ROCHELLE PARK
151 WEST PASSAIC STREET
ROCHELLE PARK, NJ 07662**

**REORGANIZATION MEETING
January 3, 2016**

Call to order at 12:06 PM

Open Public Meetings Act - (N.J.S.A. 10:4-6)

According to the Open Public Meetings Act, this meeting of January 3, 2016 was advertised in the notice sent to the "Our Town" and "The Record" and posted on the bulletin board in the Municipal Building on January 9, 2015 and has remained continuously posted as the required notice under the Statute and is being taped. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk

Pledge of Allegiance was led by the Township Committee.

A moment of silence was observed for our troops overseas.

Invocation was led by Rev. Kevin Coffey.

The Honorable Joseph Rotolo, Executive administered the Oath of Office to the newly re-elected Committee Member Michael Kazimir, while his wife, Anna, and daughter, Sasha Rose, held the bible.

Assemblyman Tim Eustace administered the Oath of Office to the newly elected Committee Member William Hauser, while his family held the bible.

Roll Call:

Comm. William Hauser
Comm. Michael Kazimir
Comm. K. Jay Kovalcik
Comm. Joseph Scarpa
Comm. Frank Valenzuela

The following resolution was offered by Comm. Valenzuela and seconded by Comm. Hauser and reads:

Resolution #2016 – 1

A Resolution Adopting the Bylaws of The Township of Rochelle Park

Whereas, the Township Committee of the Township of Rochelle Park adopted bylaws and amendments thereto effective January 1, 2016; and

Whereas, the Township Committee deems it advisable to review these bylaws on an annual basis.

Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park, after review of the bylaws by the Township Attorney that the existing bylaws are hereby adopted effective immediately.

Attest: Elizabeth Kroll

A motion was offered by Comm. Valenzuela and seconded by Comm. Hauser to adopt the above resolution. Motion carried on a roll call vote – all voting "Aye".

Nominations and Election of Chairperson-Municipal Clerk Kroll called for nominations for Chairperson of the Committee, aka Mayor. Comm. Valenzuela nominated Comm. Kazimir, Comm. Scarpa seconded the nomination.

Municipal Clerk Kroll called for any additional nominations. None made. Nominations closed.

A Motion was offered by Comm. Valenzuela and seconded by Comm. Scarpa to confirm the vote appointing Comm. Kazimir as Chairman, aka Mayor of the Township Committee. Motion carried on a roll call vote – all voting "Aye".

The Honorable Joseph Rotolo administered the Oath of Office to the newly elected Mayor Kazimir. He was surrounded by his family who held the bible while the oath was administered.

Mayor Kazimir thanked the voters of Rochelle Park for providing him with the opportunity to serve another term as a Committeeman and Mayor in 2016. He also thanked his wife, Anna, his parents and his family members for all of their encouragement. He stated that 2016 marks the 145th year since the Township of Rochelle Park was founded. He commented that the new year's challenges are not unique but how they will be addressed is particularly important. He stated that stabilizing the commercial tax base to keep businesses in town, promoting the redevelopment plan and reevaluating the Master Plan are just some of the issues that will be addressed in the upcoming year.

Municipal Clerk Kroll called for nominations for vice chairperson. Mayor Kazimir nominated Comm. Kovalcik and Comm. Scarpa seconded the nomination.

The Municipal Clerk called for any additional nominations. None made. Nominations closed.

A Motion offered by Mayor Kazimir and seconded by Comm. Scarpa to appoint Comm. Kovalcik as Vice Chairman, aka Deputy Mayor of the Township Committee. Motion carried on a roll call vote – all voting “Aye”.

Appointment of Professionals:

The following resolutions were offered by Comm. Kovalcik and seconded by Comm. Scarpa and reads:

Resolution #2016 - 2

Appointment of Professional Services Attorney – The Law Firm of Joseph Rotolo, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Municipal Attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Joseph J. Rotolo, Esq. has submitted a proposal indicating that he will provide the legal services with compensation in accordance with the 2015 salary ordinance; and

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2016 municipal budget; and

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Joseph J. Rotolo, Esq. for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 3

Appointment of Professional Services – Auditor – Di Maria & Di Maria LLP

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the auditing services of Di Maria & Di Maria LLP; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Di Maria & Di Maria LLP has submitted a proposal indicating that he will provide the auditing services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2016 municipal budget; and

Resolution #2016-3 cont.

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Di Maria & Di Maria LLP for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 4

Appointment of Professional Services – Bond Counsel- Steven Rogut, Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Bond Attorney; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Rogut McCarthy LLC has submitted a proposal indicating that he will provide bonding attorney services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2016 municipal budget; and

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Rogut McCarthy LLC as Bond Counsel for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 5

Appointment of Professional Services – Architect – The Bilow Garrett Group

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the architectural services of The Bilow Garrett Group; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, The Bilow Garrett Group has submitted a proposal indicating that they will provide the architectural services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2016 municipal budget; and

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints The Bilow Garrett Group for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 6

A Resolution of Professional Services – Appraiser – McNerney & Associates

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire appraisal services; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

Resolution #2016-6 cont.

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, McNerney & Associates, Inc. has submitted a proposal indicating that he will provide the appraisal services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2016 municipal budget; and

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints McNerney & Associates for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 7

A Resolution Appointing Prosecutor - Brian Giblin Esq.

Whereas, the Township Committee of the Township of Rochelle Park has a need for a prosecutor; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the "Fair and Open Process" in accordance with the "New Jersey Local Unit Pay to Play" law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Brian Giblin Esq. has submitted a proposal indicating that he will provide the legal services with compensation in accordance with the 2016 salary ordinance.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2016 municipal budget; and

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints a prosecutor for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 8

A Resolution Appointing Planner - Heyer Gruel & Associates

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a municipal planner; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the "Fair and Open Process" in accordance with the "New Jersey Local Unit Pay to Play" law, N.J.S.A. 19:44A-20.4 et seq.; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Heyer Gruel & Associates has submitted a proposal indicating that they will provide professional planning services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2016 municipal budget; and

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Heyer Gruel & Associates for Municipal Planner for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 9

A Resolution Appointing Re-Development Planner – Heyer Gruel & Associates

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a municipal re-development planner; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Heyer Gruel & Associates has submitted a proposal indicating that they will provide professional planning services.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2016 municipal budget; and

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Heyer Gruel & Associates for Re-development Planner for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 10

A Resolution Appointing Municipal Engineer - Job & Job PE

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the legal services of a Municipal Engineer; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Job & Job Consulting Engineers has submitted a proposal indicating that he will provide engineering services with compensation in accordance with the contract maintained by the Municipal Clerk.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Whereas, the Chief Financial Officer for the Township of Rochelle Park has certified that the funds necessary to facilitate this contract are available in the 2016 municipal budget; and

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Job & Job Consulting Engineers for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

A Motion was offered by Comm. Kovalcik and seconded by Comm. Scarpa to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Appointment of Various Officials, Boards and Agencies:

The following resolutions were offered by Comm. Hauser and seconded by Comm. Valenzuela and reads:

Resolution #2016 - 11

A Resolution Appointing Planning Board Class III Member – Frank Valenzuela

Be It Resolved, by the Township Committee of the Township of Rochelle Park that Frank Valenzuela, 123 Becker Avenue, Rochelle Park, NJ 07662, is hereby appointed as a member of the Planning Board under the Class III designation for a term of one year, effective January 1, 2016.

Attest: Elizabeth Kroll

Resolution #2016 - 12

A Resolution to Appoint Court Officers/Court Clerk - Dakota Marositz, Richard Padula, David Mocera, Rona DeLeon

Be It Resolved, by the Township Committee of the Township of Rochelle Park that the following be and are hereby appointed as court officers at the pleasure of the Township Committee effective January 1, 2016. Salary shall be in accordance with the Salary Ordinance.

Dakota Marositz
81 Lexington Avenue
Rochelle Park, NJ 07662

Richard Padula
10 Meakin Avenue
Rochelle Park, NJ 07662

David Mocera
44 Chestnut Street
Rochelle Park, NJ 07662

Court Clerk - Rona DeLeon
21 Maplewood Avenue
Bogota, N.J. 07603

Attest: Elizabeth Kroll

Resolution #2016 - 13

A Resolution Appointing Fire Official/Inspectors – Darryl DeMott and Inspectors

Be It Resolved by the Township Committee of the Township of Rochelle Park, County of Bergen that Darryl DeMott be appointed as Fire Official for a term of one year commencing January 1, 2016; and

Be It Further Resolved that the following be appointed Fire Inspectors for the year 2016:

Scott Osback
23-13 Cambridge Road
Fair Lawn, N.J. 07410

Glenn Mohring
5-04 Fifth Street
Fair Lawn, NJ 07410

Steven Cassiello
20 Blueridge Road
Lodi, NJ 07644

Michael Barkley
156 Michigan Avenue
Paterson, NJ 07503

Peter Donatello, Jr.
131 James Street
Rochelle Park, NJ 07662

Secretary
Ann Mohring
5-04 Fifth Street
Fair Lawn, NJ 07410

Attest: Elizabeth Kroll

Resolution #2016 - 14

A Resolution Designating LOSAP Officers for Fire Department, Michael Stearns, and Ambulance Corps, Ben Varghese

Be It Resolved by the Township Committee of the Township of Rochelle Park the following persons shall be designated as LOSAP Officers for the Fire Department and Ambulance Corps for the year 2016.

Fire Department – Michael Stearns
21 Bennett Avenue
Rochelle Park, NJ

Ambulance Corps – Ben Varghese
74 Lincoln Avenue
Rochelle Park, NJ 07662

Attest: Elizabeth Kroll

Resolution #2016 - 15

A Resolution Appointing Constables - Henry Bortrager, Don Ferlando

Be It Resolved, by the Township Committee of the Township of Rochelle Park, that the following be appointed Constable for a three year term, commencing January 1, 2016 through December 31, 2019.

Henry Bortrager
25 Grove Avenue
Rochelle Park, NJ 07662

Don Ferlando
81 Becker Avenue
Rochelle Park, NJ 07662

Attest: Elizabeth Kroll

Resolution #2016 - 16

A Resolution Appointing Registrar - Katherine Baccala

Be It Resolved by the Township Committee of the Township of Rochelle Park that Katherine Baccala of 38 Meakin Avenue, Rochelle Park 07662 be and is hereby appointed to a three (3) year terms a Registrar of Vital Statistics for the Township of Rochelle Park commencing January 1, 2016 thru December 31, 2018. Salary shall be accordance with the salary ordinance.

Attest: Elizabeth Kroll

Resolution #2016 - 17

A Resolution Appointing Deputy Registrar - Denise Baragona

Be It Resolved by the Township Committee of the Township of Rochelle Park that Denise Baragona 291 Mary Street, Hackensack, N.J. 07601 be appointed as Deputy Registrar through December 31, 2017. Salary shall be in accordance with the salary ordinance.

Attest: Elizabeth Kroll

Resolution #2016 - 18

A Resolution Appointing Board of Health Secretary - Denise Baragona

Be It Resolved by the Township Committee of the Township of Rochelle Park that Denise Baragona of 291 Mary Street, Hackensack, 07601 and is hereby appointed to a three (3) year term as Secretary to the Board of Health for the Township of Rochelle Park commencing January 1, 2015 thru December 31, 2018.

Attest: Elizabeth Kroll

Resolution #2016 - 19

A Resolution Appointing Members-Board of Adjustment

Be It Resolved, by the Township Committee of the Township of Rochelle Park that:
Nancy Croot - 14 Harvey Avenue
Scott Den Bleyker – 15 Crescent Street
Patrick Sheehan - 126 James Street
be appointed to Board of Adjustment for a four (4) year term commencing January 1, 2016 through December 31, 2019.

Attest: Elizabeth Kroll

A motion was offered by Comm. Hauser and seconded by Comm. Valenzuela to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Contracts:

The following resolutions were offered by Comm. Valenzuela and seconded by Comm. Kovalcik and reads:

Resolution #2016 - 20

A Resolution Authorizing Execution of Risk Management Consultant’s Agreement – Professional Insurance Associates, Inc.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Risk manager; and

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, the anticipated term of this contract is two years; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, Professional Insurance Associates, Inc. has submitted a proposal indicating that they will provide risk management services with compensation in accordance with the contract maintained by the Municipal Clerk.

Whereas, this contract may be awarded without the necessity of competitive bidding since it is a contract for professional services and, therefore, is exempt from competitive bidding process pursuant to the Local Public Contracts Law; and

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey hereby appoints Professional Insurance Associates, Inc. for the Township of Rochelle Park for 2016; and

Now, Therefore, Be It Further Resolved, that a copy of this Resolution shall be published as required by law within ten (10) days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 21

A Resolution Authorizing Execution of Producers Consultant Agreement – Professional Insurance Associates, Inc.

Whereas, the Township Committee of the Township of Rochelle Park has a need to acquire the services of a Producer Consultant: and,

Whereas, the Township Committee has also determined, and has resolved, to make this, and other professional appointments, pursuant to the “Fair and Open Process” in accordance with “New Jersey Local Unite Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq; and

Whereas, requests for qualifications were published and provided in accordance with the aforementioned law; and

Whereas, the anticipated term of this contract is one year; and

Whereas, PIA Security Programs, Inc. has submitted a proposal indicating it will provide the legal services and compensated in accordance with the proposal maintained by the Municipal Clerk; and

Now, Therefore, Be It Resolved the Township Committee of the Township of Rochelle Park authorizes PIA Security Programs, Inc. of 429 Hackensack Street, Carlstadt, NJ 07072 to enter into a contract with Township of Rochelle Park as described herein; and,

Be It Futher Resolved that the Mayor be authorized to sign said agreement; and

Be It Further Resolved that a copy of this resolution shall be published as required by law within ten days of its passage.

Attest: Elizabeth Kroll

Resolution #2016 - 22

A Resolution Adopting a Notice of Claim Procedure

Whereas, NJSA 59:8-6, provides that a public entity may adopt a form to be completed by claimants in connection with notices of claims against the municipality; and

Resolution #2016-22 cont

Whereas, the governing body of the Township of Rochelle Park deems it advisable and necessary to adopt a Notice of Claim Form in the form attached hereto and made a part hereof:

Now, Therefore, Be It Resolved that the attached Notice of Claim Form be and hereby is adopted as the official Notice of Claim Form for the Township of Rochelle Park; and

Be It Further Resolved, that all persons making claims against the Township of Rochelle Park, pursuant to NJSA 59:8-1, et. Seq. (Tort Claims Act) shall be required to complete the form as a condition of the notice requirements of the Tort Claims Act.

Attest: Elizabeth Kroll

Resolution #2016 - 23

A Resolution Authorizing Renewal of Contract w/Swiftreach Networks

Whereas, the Township of Rochelle Park previously entered into an agreement for providing reverse 911 services for emergency notification within the Municipality; and

Whereas, the Office of Emergency Management has recommended that a contract be awarded to SwiftReach Networks of Mahwah, New Jersey which contract will extend until the end of the calendar year 2016; and

Whereas, the Township Administrator has recommended the acceptance of this recommendation; and

Whereas, this contract may be awarded without the necessity of competitive bidding since the amount does not exceed the applicable bid threshold.

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. A Contract be and is hereby awarded to SwiftReach Networks of Mahwah, New Jersey for emergency notification services.
2. This Contract shall be for a period of one year at the rate of \$2,195.00 the year 2016.
3. This award is contingent upon certification by the Chief Financial Officer that sufficient funds exist for this purpose.

Now Therefore Be It Further Resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to SwiftReach Networks of Mahwah, New Jersey, the Office of Emergency Management for the Township of Rochelle Park. and the Chief Financial Officer for the Township of Rochelle Park

Attest: Elizabeth Kroll

Resolution #2016 - 24

A Resolution Authorizing Renewal of Contract Everbridge - Reverse 911

Whereas, the Township of Rochelle Park previously entered into an agreement for providing reverse 911 services for emergency notification within the Municipality; and

Whereas, the Office of Emergency Management has recommended that a contract be awarded to Everbridge of Glendale, California which contract will extend until the end of the calendar year 2016; and

Whereas, the Township Administrator has recommended the acceptance of this recommendation; and

Whereas, this contract may be awarded without the necessity of competitive bidding since the amount does not exceed the applicable bid threshold.

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. A Contract be and is hereby awarded to Everbridge of Glendale, California for emergency notification services.
2. This Contract shall be for a period of one year at the rate of \$1,545.00 the year 2016.
3. This award is contingent upon certification by the Chief Financial Officer that sufficient funds exist for this purpose.

Now Therefore Be It Further Resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to Everbridge of Glendale, California, the Office of Emergency Management for the Township of Rochelle Park. and the Chief Financial Officer for the Township of Rochelle Park

Attest: Elizabeth Kroll

Resolution #2016 - 25

A Resolution Authorizing the Renewal of IDA/PNPS as RX Administrator

Whereas, the Township maintains a Prescription Benefit Program for eligible employees and dependents of the Township's workforce; and

Whereas, this self-funded program has been administered by Insurance Design Administrators (IDA), and

Whereas, the Township is desirous of renewing the contract with IDA, based upon the favorable renewal proposal presented by IDA and reviewed by the Health Benefits Consultant for calendar year 2016.

Now, Therefore Be It Resolved, by the Mayor and Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey the contract renewal presented by IDA containing the following changes/revision to the expiring contract :for the period January 1, 2016 through December 31, 2016 or until a successor shall be qualified, specifically noting the following:

- Administrative costs are flat for 2014 over 2013 and represent approximately 1.8% of the estimated cost of the Program
- Claims costs have been estimated to rise 10%, which represents national and northeast trend factors.
- COBRA and Chapter 78 Contribution Rates have been included
- COBRA and Contribution Rates for 2014 have been calculated in compliance with new federal guidelines established in accordance with the Affordable Care Act is hereby accepted and renewed for calendar year 2016 under the provisions provided in the Renewal Proposal and summarized above, with all other terms and conditions remaining unchanged from the prior contract; and

Be It Further Resolved, the Township Administrator and/or Clerk are hereby authorized to execute any and all documentation necessary to effectuate the contract renewal; and

Be It Further Resolved, a certified copy of this Resolution shall be forwarded to the Township CFO, Township Auditor and PIA Security Programs, Inc. 429 Hackensack Street, P.O. Box 818 Carlstadt, NJ 07072, Health Benefits Consultant to the Township.

Attest: Elizabeth Kroll

Resolution #2016 - 26

A Resolution Appointing Fund Commissioner -Bergen Municipal Employee Benefits Fund Whereas, the Township is a member of the Bergen Municipal Employee Benefits Fund (hereinafter the BMED) for dental coverage associated with the Employee Health Benefits Program; and

Whereas, in accordance with the by-laws and requirements of membership in the BMED, the Township must appoint a Fund Commissioner and Alternate Fund Commissioner to represent the Township in all pertinent Fund affairs.

Now, Therefore Be It Resolved, by the Mayor and Council of the Township of Rochelle Park, County of Bergen, State of New Jersey, that Robert Davison is hereby appointed as Fund Commissioner for Fund Year 2016 and/or until a successor has been qualified and appointed; and

Be It Further Resolved, that Elizabeth Kroll is hereby appointed to serve as the Alternate Fund Commissioner for Fund Year 2016 and/or until a successor has been qualified and appointed, and

Be It Further Resolved, a certified copy of this Resolution shall be forwarded to the Fund through the Township's Risk Management Consultant, PIA McCarthy Forde, 429 Hackensack Street, P.O. Box 818, Carlstadt, NJ 07072.

Attest: Elizabeth Kroll

Resolution #2016 - 27

A Resolution Authorizing an Agreement with Bergen County Department of Health - Health Services

Whereas, exists a need for the Township of Rochelle Park to provide State mandated Health Services of a technical and professional nature; and

Whereas, the Bergen County Department of Health Services can provide duly qualified personnel to carry out these public Health Services and has agreed to begins on January 1, 2016 through December 31, 2017; and

Whereas, the contract amount shall be \$34,078.17, as indicated in the terms of the agreement and funds will be made available for this purpose and it has been certified that this meets the statutes and regulations concerning the awarding of said contract;

Now, Therefore, Be It Resolved by the Township Committee of the Township of Rochelle Park that, the Mayor and Township Clerk is hereby authorized and directed to execute an agreement with the Bergen County Department of Health Services to perform said services of a professional nature for the period of January 1, 2016 thru December 31, 2017 as per the attached contract.

This contract shall provide the following services to the Township of Rochelle Park:
Health Officer
Animal control Services
REHS (Registered Environmental Health Specialist)
Septic/Well
EAP/SAP (Employee Assistance Program/Substance Abuse Professional)

This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2).

Attest: Elizabeth Kroll

A motion was offered by Comm. Valenzuela and seconded by Comm. Kovalcik to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Annual Business:

The following resolutions were offered by Comm. Hauser and seconded by Comm. Valenzuela and reads:

Resolution #2016 - 28

A Resolution Authorizing Participation in Volunteer Tuition Credit Program – Fire Department

Whereas, the Township Committee of the Township of Rochelle Park in the County of Bergen, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Township of Rochelle Park; and

Whereas, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their firefighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park in the County of Bergen that the Volunteer Tuition Credit Program as set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

Be It Further Resolved, that Roy Riggitano, Chief Financial Officer is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

Attest: Elizabeth Kroll

Resolution #2016 - 29

A Resolution Establishing Meeting Dates for 2016 and Employee Holiday Schedule

Be It Resolved, by the Township Committee of the Township of Rochelle Park, that the regular meetings of the Township Committee for the year 2016 be held as follows:

January	20	Wednesday	July	20	Wednesday
February	17	Wednesday	August	17	Wednesday
March	16	Wednesday	September	21	Wednesday
April	20	Wednesday	October	19	Wednesday
May	18	Wednesday	November	9	Wednesday
June	15	Wednesday	December	21	Wednesday

Reorganization – Sunday, January 3, 2016 – 12:00 PM
Board of Health Meeting – February 17, 2016 – 7:30 PM

Be It Further Resolved, by the Township Committee of the Township of Rochelle Park that the Work Session will be held as follows:

January	13	Wednesday	July	13	Wednesday
February	10	Wednesday	August	10	Wednesday
March	9	Wednesday	September	14	Wednesday
April	13	Wednesday	October	12	Wednesday

Resolution #2016-29 cont.

May	11	Wednesday	November	2	Wednesday
June	8	Wednesday	December	14	Wednesday

Be It Further Resolved, by the Township Committee of the Township of Rochelle Park that the 2017 Reorganization Meeting will be held on:

January	4	Wednesday
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Now, Be It Further Resolved, by the Township Committee of the Township of Rochelle Park that Budget Meetings will be held as follows:

February 3 Wednesday
10 Wednesday – Work/Budget

All Public Meetings will begin at 7:30 P.M., Work Sessions and Budget Meetings. All meetings will be held at 151 W. Passaic Street, Rochelle Park. Formal Action may be taken at any Public Meeting, Work Session, Budget Meeting or Special Meeting. Also attached is the 2016 Holiday Schedule.

Attest: Elizabeth Kroll

Resolution #2016 - 30

A Resolution Authorizing Signatures for the Township of Rochelle Park

BE IT RESOLVED, By The Township Committee Of The Township Of Rochelle Park, New Jersey, That The Following Township Officials Are Hereby Authorized To Sign Check's Or Withdrawal Slips Where A Combination Of Two Principal Signatures Are Required:

Mayor
Chief Financial Officer
Township Clerk

Be It Further Resolved, that signature cards with the signatures of the people authorized to sign be forwarded to all Township Depositories.

Attest: Elizabeth Kroll

Resolution #2016 - 31

A Resolution Authorizing Official Newspapers

Be It Resolved, by the Township Committee of the Township of Rochelle Park, that the following newspapers be designated as the Township's Official Newspaper's for advertising for 2015.

Our Town	-	Maywood
The Record	-	Hackensack
North Jersey Herald	-	Passaic

Attest: Elizabeth Kroll

Resolution #2016 - 32

A Resolution Naming Official Depositories for the Funds of the Township of Rochelle Park

Whereas, N.J.S.A. 40A:5-14 mandates that the governing body of a municipal corporation shall, by resolution passed by a majority vote of the full membership thereof, designate as a depository for its monies a bank or trust company having its place of business in the state and organized under the laws of the United States or this state:

Now, Therefore, Be It Resolved, on the 1st day of January, 2016 by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey, that:

1. Community Bank of Bergen County
2. TD Bank
3. Valley National Bank
4. Boiling Springs
5. Lakeland Bank
6. NJ Cash Management Fund

Be and are hereby designated as depositories for the Township of Rochelle Park.

Prior to the deposit of any municipal funds in the above mentioned depositories said bank shall file with the Chief Financial Officer a statement indicating that the bank is covered under the Government Units Deposit Protection Act (R.S. 17:0-41).

Attest: Elizabeth Kroll

Resolution #2016 - 33

A Resolution Authorizing Investment of Idle Funds and Fund Transfers

Whereas, it is desirable that idle funds of the Township of Rochelle Park be invested in legal investment vehicles at all times, and

Whereas, it is occasionally necessary to transfer funds for the purpose of meeting current Township expenses or for the purpose of effecting investments,

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey, that it does hereby authorize the Chief Financial Officer to request bids and to place orders for the investment of idle funds solely in legally authorized investment vehicles, such investments to the investing institution, and

Be It Further Resolved, that the above named Chief Financial Officer is hereby authorized to transfer funds by wire solely for the following purposes and subject to all pertinent regulations:

1. To or from Township checking or savings accounts to other Township accounts.
2. To or from Township checking or savings accounts to or from accounts specified by banks or the State of New Jersey Cash Management Funds solely for the purpose of investing for the account of the Township of Rochelle Park

Attest: Elizabeth Kroll

Resolution #2016 - 34

A Resolution Establishing a Cash Management Plan

Whereas, it is in the best interest of the Township of Rochelle Park to earn additional revenue through the investment and prudent management of its cash receipts, and

Whereas, P.L. 1983, chapter 8, approved January 18, 1983, is an act concerning the Local Fiscal Affairs Law and amends N.J.S.A. 40A:5-2 and N.J.S.A.40A:5-15, and

WHEREAS, this law requires that each local unit shall adopt a cash management plan,

Now, Therefore, Be It Resolved, that the following shall constitute the Cash Management Plan for the Township of Rochelle Park and the Township of Rochelle Park shall deposit and manage its funds pursuant to this plan:

Definitions

1. Treasurer shall mean the Treasurer of the Township of Rochelle Park
2. Fiscal Year shall mean the twelve-month period ending December thirty-one.
3. Cash Management Plan shall mean that plan as approved by resolution.

Designation of Depositories

1. At least one each fiscal year the governing body shall by resolution designate the depositories for the Township of Rochelle Park in accordance with N.J.S.A 40A:5-4

Authority to Invest

1. The governing body shall pass a resolution at its first meeting of the fiscal year designating the Township office (s) who shall make and be responsible for municipal deposits and investments.

Investment Instruments

1. The Treasurer shall invest at his discretion in any investment instruments as approved by the State of New Jersey, Department of Community Affairs, Division of Local Government Services and in accordance with N.J.S.A.40A:5-15.1.

Records and Reports

1. The Treasurer shall report all investments in accordance with N.J.S.A.40A:5-15.2.
2. At a minimum the Treasurer shall:
 - a. Keep a record of all investments
 - b. Keep a cash position record, which reveals, on a daily basis, the status of the Township's cash in its bank accounts.
 - c. Report monthly to the governing body as to the status of cash balances in bank accounts, interest rates and interest earned.

Cash Flow

1. The Treasurer shall ensure that the Township's accounting system provide regular information concerning the Township's cash position and investment performance.
2. All monies shall be turned over to the Treasurer and deposited in accordance with N.J.S.A.40A:5-15.
3. The Treasurer is authorized and directed to invest surplus funds of the Township of Rochelle Park as the availability of the funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash by depositing the Township's monies in interest bearing accounts wherever practical and in the best interest of the Township of Rochelle Park.

Attest: Elizabeth Kroll

Resolution #2016 - 35

A Resolution to Establish the Interest Rate Charged on Delinquent Taxes

Whereas, R.S. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

Whereas, R.S. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% perineum on any amount in excess of \$1,500.00;

Now, Therefore, Be It Resolved, by the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after the due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after the due date, subject to any abatement or discount for the late payment of taxes as provided by law.
2. Effective January 1, 2016, there will be a grace period for quarterly tax payments made by check or money order shall have a ten-(10) day grace period. After the 10th day, interest is retroactive from the original due date.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date, as set forth in paragraph one of this resolution.
4. This resolution shall be published in its entirety once in the Our Town.

Attest: Elizabeth Kroll

Resolution #2016 - 36

2016 Temporary Budget

Whereas, N.J.S.A.40A:4-19 provides that where contracts, commitments or payments are to be made prior to the adoption of the 2016 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

Whereas, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2015 Budget exclusive of any appropriations made for debt service, capital improvement fund in the said 2015 Budget.

Now Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, that the following appropriations be effective January 1, 2016, be made and a certified copy of this resolution be transmitted to the Borough Chief Financial Officer for his records.

Attest: Elizabeth Kroll

A motion was offered by Comm. Hauser and seconded by Comm. Valenzuela to adopt the above resolutions. Motion carried on a roll call vote – all voting “Aye”.

Mayor’s appointments:

- | | |
|----------------|--|
| Planning Board | - Ricahrd Zavinsky – 1 year appointment
- Dave Kingma – 2 year term
- Christine Mueller-4 year term
- Heidi Mullen-Alternate #1-1 year term |
| Recreation | - Jayme Ouellette – 3 year term
- Edna Salcedo – 3 year appointment
- Jorge Ramos – 3 year appointment
- Peter Ouellette – Alternate #1 – 1 year term
- Walter Houghton – Alternate #2 – 1 year term |
| OEM | - Peter Donatello – Coordinator – 3 year term
- Sal Antista - Deputy Coordinator – 3 year term |

Committee Members’ Liaison Department

- | | |
|----------------|---|
| Comm. Kazimir | - Recreation
- Ambulance Corp.
- OEM |
| Comm. Hauser | - Finance
- Municipal Court
- Library |
| Comm. Kovalcik | - Board of Health
- Police Department
- Senior Citizens |

- Comm. Valenzuela - Summerfest Concert
- Board of Education
- Building Department
- DPW & Recycling
- Comm. Scarpa - Fire Department
- Veterans Affairs
- Insurance

The oaths of office - Officers of the Rochelle Park Volunteer Fire Department:

Jeffrey Wanco, Joseph DeFalco and Reverend Kevin Coffey were sworn in by Comm. Scarpa individually with member of their family holding the bible.

- Chief - Michael Stearns
- Assistant Chief - Peter Donatello III
- Battalion Chief - Jason Brown
- Captain - Jeffrey Wanco
- Lieutenant - Darryl De Mott
- Lieutenant - Joseph DeFalco
- Chaplain - Reverend Kevin Coffey
- Fire Official - Darryl De Mott

The oaths of office - Officers of the Rochelle Park Ambulance Corps:

Ambulance members were sworn in by Mayor Kazimir while Janine Rosario held the bible.

- Captain: - Ben Varghese
- 1st Lieutenant - Stephen Sudol Sr.
- 2nd Lieutenant - Sam Minnella
- Secretary - Janine Rosario

Committee's/Administrator's/Clerk's Reports:

Comm. Kovalcik-Wished everyone a Happy and Healthy New Year. He thanked former Mayor Ouellette for her dedication to the Township and he congratulated newly elected Mayor Kazimir and stated he looks forward to working with him in 2016. He commented, as police liaison, that arrests and ticket writing increased in 2015. He stated that the D.A.R.E program will now have 4 officers to educate the children and will include a kindergarten class at Midland School. He thanked the Rochelle Park Police for their dedication to the residents. He advised that 2016 will be the 12th Annual Summerfest Concert and he asked that everyone remember Mr. Roy Sommerhalter, owner of Park Avenue Acura, who passed away in 2015.

Comm. Scarpa- Wished everyone a Happy and Healthy New Year. He welcomed newly elected Comm. Hauser and congratulated Mayor Kazimir on his new appointment. He thanked former Mayor Ouellette for her service and stated he looks forward to working with all of the professionals and volunteers in 2016.

Comm. Valenzuela- Wished everyone a Happy and Healthy New Year. He congratulated Mayor Kazimir and Comm. Hauser on their election and reelection. He thanked former Mayor Ouellette for her service. He commented that he looks forward to working with everyone in 2016.

Comm. Hauser- Stated his goal in running for a position on the Township Committee was to bring a new voice to the Township Committee. He stated that he wants residents to know that they are being heard. He thanked the voters for their support and stated he looks forward to working with everyone in 2016.

Mayor Kazimir- Wished everyone a Happy and Healthy New Year. He thanked former Mayor Ouellette for her service and congratulated Comm. Hauser on his election to the Township Committee. He thanked the residents for their support in electing him, once again, to the Township Committee. He commented that he is looking forward to a productive 2016.

Administrator Davidson- Congratulated Mayor Kazimir on his appointment to Mayor and welcomed Comm. Hauser to the Committee. He stated it has been a pleasure working with everyone and he is looking forward to 2016. He commented on a situation that had occurred recently in the Township regarding garbage pickup. He advised residents that earlier in the year a Saturday garbage pickup was scheduled with the garbage contractor due to the Christmas holiday falling on Friday, the 25th. He stated that unfortunately there was a miscommunication that occurred and the garbage was not picked up. He stated that a NIXLE message was sent to residents to advise them of the situation. He stated that on Tuesday, December 29th garbage

Minutes Re-Organization Meeting January 3, 2016

pickup seemed to have been delayed and garbage was being picked up well into the evening. He advised that garbage pickup was not done in the second and part of the third district and that the garbage was picked up the next day. He advised residents that himself and DPW Superintendent Schmunk have a meeting scheduled early next week with the garbage company so that situations like these do not occur again. He apologized for any inconvenience this situation had caused and he wished everyone a Happy and Healthy New Year.

Municipal Clerk Kroll- Wished everyone a Happy and Healthy New Year. She thanked friend & former Municipal Clerk Virginia DeMaria for her support & guidance in her position as Clerk.

Attorney Rotolo- Wished everyone a Happy New Year. He congratulated Mayor Kazimir and Comm. Hauser on their election and reelection.

A motion was offered by Comm. Scarpa and seconded by Comm. Kovalcik to open the meeting to the public. Motion carried on a voice vote – all voting “Aye”.

Sandy Gunderson - Representative from the Board of Chosen Freeholders - Presented Certificates of Commendation to Mayor Kazimir, and Comm. Hauser on behalf of Bergen County Chosen Freeholders, for their service to the community.

A motion was offered by Comm. Scarpa and seconded by Comm. Kovalcik to close the meeting to the public. Motion carried on a voice vote – all voting “Aye”.

A motion was offered by Comm. Valenzuela seconded by Comm. Scarpa to adjourn the meeting. Motion carried on a voice vote – all voting “Aye”.

Respectfully submitted,

Elizabeth Kroll
Municipal Clerk