



**TOWNSHIP OF ROCHELLE PARK  
151 WEST PASSAIC STREET  
ROCHELLE PARK, NJ 07662**

**REORGANIZATION MEETING  
January 3, 2016**

**Call to order**

**Open Public Meetings Act - (N.J.S.A. 10:4-6)**

According to the Open Public Meetings Act, this meeting of January 3, 2016 was advertised in the notice sent to the "Our Town" and "The Record" and posted on the bulletin board in the Municipal Building on January 9, 2015 and has remained continuously posted as the required notice under the Statute and is being taped. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk

**Pledge of Allegiance**

**Invocation – Rev. Kevin Coffey**

**Administering Oath of Office to the newly Re-Elected Committee Member Michael Kazimir**

**The Honorable Joseph Rotolo will administer the Oath to Comm. Michael Kazimir**

**Administering Oath of Office to newly Elected Committee Member William Hauser**

**Assemblyman Tim Eustace will administer the Oath to Comm. William Hauser**

**Roll Call:**

Comm. William Hauser  
Comm. Michael Kazimir  
Comm. K. Jay Kovalcik  
Comm. Joseph Scarpa  
Comm. Frank Valenzuela

**Adoption of Bylaws – Resolution #2016 - 1**

**Nominations and Election of Chairperson**

**Oath of Office Administered to – Mayor (Chairperson) –**

**Mayor's Address**

**Nominations and Election of Vice-Chairperson**

**"All items listed under each heading are considered to be routine and non-controversial by the Township Committee and will be approved by one motion. There will be no separate discussion of these items unless a Committee member or citizen so requests, in which case the item will be considered separately in its normal sequence on the agenda as part of the General Orders."**

**Appointment of Professionals:**

- #2016 - 2 - Appointment of Professional Services - Attorney – The Law Firm of Joseph Rotolo, Esq.
- #2016 – 3 – Appointment of Professional Services – Auditor – Di Maria & Di Maria LLP
- #2016 – 4 – Appointment of Professional Services – Bond Counsel- Steven Rogut, Esq.
- #2016 – 5 – Appointment of Professional Services – Architect – The Bilow Garrett Group
- #2016 – 6 – A Resolution of Professional Services – Appraiser – McNerney & Associates
- #2016 - 7 - A Resolution Appointing Prosecutor - Brian Giblin Esq.
- #2016 - 8 - A Resolution Appointing Planner - Heyer Gruel & Associates
- #2016 – 9 – A Resolution Appointing Re-Development Planner – Heyer Gruel & Associates

#2016 - 10 - A Resolution Appointing Municipal Engineer - Job & Job PE

**Appointment of Various Officials, Boards and Agencies:**

- #2016 – 11 - A Resolution Appointing Planning Board Class III Member – Frank Valenzuela
- #2016 – 12 - A Resolution to Appoint Court Officers/Court Clerk - Dakota Marositz, Richard Padula, David Mocera, Rona DeLeon
- #2016 – 13 – A Resolution Appointing Fire Official/Inspectors – Darryl DeMott and Inspectors
- #2016 – 14 – A Resolution Designating LOSAP Officers for Fire Department, Michael Stearns, and Ambulance Corps, Ben Varghese
- #2016 – 15 - A Resolution Appointing Constables - Henry Borntrager, Don Ferlando
- #2016 - 16 - A Resolution Appointing Registrar - Katherine Baccala
- #2016 - 17 - A Resolution Appointing Deputy Registrar - Denise Baragona
- #2016 - 18 - A Resolution Appointing Board of Health Secretary - Denise Baragona
- #2016 - 19 - A Resolution Appointing Members - Board of Adjustment

**Contracts:**

- #2016 – 20 - A Resolution Authorizing Execution of Risk Management Consultant’s Agreement – Professional Insurance Associates, Inc.
- #2016 – 21 – A Resolution Authorizing Execution of Producers Consultant Agreement – Professional Insurance Associates, Inc.
- #2016 - 22 - A Resolution Adopting a Notice of Claim Procedure
- #2016 - 23 - A Resolution Authorizing Renewal of Contract w/Swiftreach Networks
- #2016 - 24 - A Resolution Authorizing Renewal of Contract Everbridge - Reverse 911
- #2016 - 25 - A Resolution Authorizing the Renewal of IDA/PNPS as RX Administrator
- #2016 - 26 - A Resolution Appointing Fund Commissioner -Bergen Municipal Employee Benefits Fund
- #2016 - 27 - A Resolution Authorizing an Agreement with Bergen County Department of Health - Health Services

**Annual Business:**

- #2016 – 28 - A Resolution Authorizing Participation in Volunteer Tuition Credit Program – Fire Department
- #2016 – 29 - A Resolution Establishing Meeting Dates for 2016 and Employee Holiday Schedule
- #2016 – 30 - A Resolution Authorizing Signatures for the Township of Rochelle Park
- #2016 – 31 - A Resolution Authorizing Official Newspapers
- #2016 – 32 - A Resolution Naming Official Depositories for the Funds of the Township of Rochelle Park
- #2016 – 33 - A Resolution Authorizing Investment of Idle Funds and Fund Transfers
- #2016 – 34 - A Resolution Establishing a Cash Management Plan
- #2016 – 35 – A Resolution to Establish the Interest Rate Charged on Delinquent Taxes
- #2016 – 36 - 2016 Temporary Budget

**Mayor’s appointments:**

- Planning Board
  - Richard Zavinsky – 1 year appointment
  - David Kingma - 4 year term
  - Christine Mueller - 4 year term
  - Heidi Mullen – Alternate #1 - 1 year term
- Recreation
  - Jayme Ouellette – 3 year term
  - Edna Salcedo – 3 year appointment
  - Jorge Ramos – 3 year appointment
  - Peter Ouellette – Alternate #1 – 1 year term
  - Walter Houghton – Alternate #2 – 1 year term
- OEM
  - Peter Donatello – Coordinator – 3 year term
  - Sal Antista - Deputy Coordinator – 3 year term

**Committee Members’ Liaison Department**

- Comm. Kazimir
  - Recreation
  - Ambulance Corp.
  - OEM
- Comm. Hauser
  - Finance
  - Municipal Court
  - Library

- Comm. Kovalcik - Board of Health  
- Police Department  
- Senior Citizens  
- Summerfest Concert
- Comm. Valenzuela - Board of Education  
- Building Department  
- DPW & Recycling
- Comm. Scarpa - Fire Department  
- Veterans Affairs  
- Insurance

**The oaths of office - Officers of the Rochelle Park Ambulance Corps:**

**Comm. Kazimir**

- Captain: - Ben Varghese
- 1<sup>st</sup> Lieutenant - Stephen Sudol Sr.
- 2<sup>nd</sup> Lieutenant - Sam Minnella
- Secretary - Janine Rosario

**The oaths of office - Officers of the Rochelle Park Volunteer Fire Department:**

**Comm. Scarpa**

- Chief - Michael Stearns
- Assistant Chief - Peter Donatello III
- Battalion Chief - Jason Brown
- Captain - Jeffrey Wanco
- Lieutenant - Darryl De Mott
- Lieutenant - Joseph DeFalco
- Chaplain - Reverend Kevin Coffey
- Fire Official - Darryl De Mott

**Committee's/Administrator's/Clerk's Reports:**

**Open Meeting to Public**

**Adjourned** - Elizabeth Kroll, Municipal Clerk