



**TOWNSHIP OF ROCHELLE PARK
151 WEST PASSAIC STREET
ROCHELLE PARK, NEW JERSEY 07662**

MINUTES – PUBLIC MEETING – March 18, 2015

Call to Order at 7:33 PM

According to the Open Public Meetings Act, this meeting of March 11, 2015 was advertised in the notice sent to the “Our Town”, posted on the bulletin board in the Municipal Building on January 12, 2015 and on the Township’s web-site and has remained continuously posted as the required notice under the Statute and is being taped. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Roll Call: Deputy Mayor Kazimir
Comm. Kovalcik
Comm. Scarpa-Absent
Comm. Valenzuela
Mayor Ouellette-Absent

Pledge of Allegiance was led by Police Chief Robert Flannelly

Comm. Scarpa entered the meeting

Deputy Mayor Kazimir asked that everyone remain standing for a moment of silence remembering those in the military.

A motion was offered by Comm. Valenzuela and seconded by Comm. Kovalcik to adopt the agenda. Motion carried on a voice vote – all present voting “Aye”.

A motion was offered by Comm. Valenzuela and seconded by Comm. Scarpa to approve the minutes of the Budget Meeting February 4, 2015 and the Public Meeting February 18, 2015 . Motion carried on a voice vote – all present voting “Aye”.

At the Work Session held on March 11, 2015 the following resolutions were adopted - all present voting “Aye”.

Resolution #2015 – 62

Authorizing Award of Contract - Interior Renovation of Municipal Building - Javier Construction Corp.

Whereas, the Township Committee authorized the solicitation of bids for interior alternations and renovations of the Municipal Building located at 151 West Passaic Street; and

Whereas, the Township Committee retained Billow Garrett Group, Architects and Planners, PC in order to prepare specifications for this project; and

Whereas, bid specifications were prepared and advertised in accordance with the provisions of the Local Public Contracts Law; and

Whereas, in response to the bid solicitation, three (3) bids were timely received, as follows:

- A. Javier Construction Corp., 619 Crooks Avenue, Clifton, New Jersey
- B. LKL Contracting, 457 Shadyside Road, Ramsey, New Jersey
- C. Billy Contracting and Restoration, Inc., 12 Maple Avenue, Building F, Pine Brook, New Jersey; and

Whereas, the Project Engineer and the Township Attorney reviewed the submission on behalf of the apparent low bidder, JAVIER CONSTRUCTION CORP. and have determined that it is in compliance with the terms and conditions of the specifications as well as the Local Public Contracts Law; and

Whereas, the Chief Financial Officer has certified that sufficient funds are available for this purpose.

Resolution #2015 – 62 (cont.)

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. A Contract be and is hereby awarded to: Javier Construction Corp. of Clifton, New Jersey for the above referenced project. .
2. The amount of this Contract, in accordance with the bid submitted, is as follows:

Base Bid	\$75,000.00
Alternate #1	\$ 7,600.00
Alternate #2	\$ 966.00
Alternate #3	\$ 2,300.00
Alternate #4	\$ 2,173.00
Alternate #5	\$ 2,400.00
3. The award of this Contract is subject to confirmation, by the Chief Financial Officer, that sufficient funds exist for this purpose.
4. The Township Attorney is authorized and directed to prepare a Contract with this Contractor in accordance with the terms of the bid solicitation and bid submitted.
5. The award of this Contract is also subject to final review and written approval of the project architect, Billow Garrett Group.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to the Javier Construction Corp. of Clifton, New Jersey, all other bidders, Billow Garret Group, the Township Attorney and the Chief Financial Officer.

Attest: Elizabeth Kroll

Resolution #2015 - 63

Authorizing Execution of Contract for Purchase of Real Property - 49 East Passaic Street, Rochelle Park, New Jersey

Whereas, the Township Committee was recently made aware of the availability of an historic property located at 49 East Passaic Street, Rochelle Park; and

Whereas, the Township Committee heard a presentation regarding the history of this property at a recent meeting; and

Whereas, after consideration of the subject property and a discussion regarding the potential use of the same, the Township Committee authorized the Township Administrator to convey an offer for the purchase of this property in the amount of \$600,000.00; and

Whereas, prior to authorizing this offer, the Township Committee authorized its appraisal expert, McNerney and Associates, to evaluate the property and render an opinion as to its fair market value; and

Whereas, the Township Administrator did, in fact, convey the offer to purchase the property for the price of \$600,000.00 and the Seller has accepted that offer; and

Whereas, prior to completing this purchase, the Township must comply with the provisions of the Local Lands and Buildings' Law (N.J.S.A. 40A:12-1, et seq.); the Local Bond Law (N.J.S.A. 40A:2-1, et seq.); the Local Public Contracts Law (N.J.S.A. 40A:12-1, et seq.) as well as any laws or regulations pertaining to Municipal finance and/or property acquisitions; and

Whereas, the Township Committee shall now authorize the formal contract for the purchase of this property in the form annexed to this resolution.

Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey, as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute, on behalf of the Municipality, the attached Contract and Rider to Contract.
2. The Township Attorney is hereby authorized and directed to take any or all steps which may be necessary in order to effectuate this transaction.
3. The Township Administrator is hereby authorized and directed to direct the Township Auditor, Engineer, and Architect to conduct such investigation and take any such action which may be necessary to complete this transaction, including, without being limited to, directing such physical inspections as may be authorized pursuant to the Contract. .

Resolution #2015 - 63 (cont)

4. The provisions of this resolution are specifically subject to confirmation, by the Chief Financial Officer and Auditor that the funds necessary to complete this transaction are either available or are obtainable pursuant to the aforementioned statutes.

Now therefore be it further resolved, that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to:

- a. The Township Administrator
- b. Township Attorney
- c. Township Auditor
- d. Township Architect
- e. Township Engineer; and
- f. Marilyn E. Sadowski, Esq.

Attest: Elizabeth Kroll

Reports:

- Health Department - February 2015
- Building Department - February 2015
- Municipal Court - February 2015

Swearing in Police Officer Ryan Burke

Rochelle Park Police Officer, Ryan Burke, was sworn in by Comm. Kovalcik while his mother and father held the bible. Officer Burkes mother pinned his badge to his uniform. Chief Flannelly spoke briefly about how Officer Burke is a wonderful addition to the Rochelle Park Police Department. He thanked the Township Committee for their efforts in hiring such an excellence candidate.

Proclamation

Multiple Sclerosis Awareness Week March 2-8, 2015

Comm. Valenzuela advised that this disease hits home. He stated that he has been very lucky that he has been able to keep this disease manageable and provide advocacy for others. He thanked the Township Committee for their support of this proclamation.

The Consent Agenda was offered by Comm. Scarpa and seconded by Comm. Kovalcik and reads:

Resolution #2015 – 64

A Resolution – Payment of Bills – March 2015

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, that the following bills be turned over to the Treasurer, and if found to be correct, be paid provided there is sufficient funds in the various accounts.

DOG ACCOUNT

CK 164 NJ Dept. of Health \$162.60

CURRENT, TRUST AND GENERAL CAPITAL ACCOUNTS

Current Fund	\$2,587,148.09
Capital Fund	\$ 56,949.28
Trust Fund	\$ 2,324.50

See attached back-up.

Attest: Elizabeth Kroll

Resolution #2015 – 65

A Resolution- Introduction 2015 Municipal Budget

See Attached.

Attest: Elizabeth Kroll

Resolution #2015 – 66

A Resolution- Authorizing the Extension of 911 “PSAP” Interlocal Agreement with Paramus - 2015

Resolution #2015 – 66 (cont)

Be it resolved by the Township Committee of the Township of Rochelle Park that the “PSAP” Interlocal Service Agreement for 9 1 1 services be of Paramus.

Be it further resolved that the Township of Rochelle Park shall pay the Borough of Paramus a fee of \$.50 per qualified municipal resident plus the applicable percentage for Language Line Services for a total of \$2,845.00 for the year 2015.

Attest: Elizabeth Kroll

Resolution #2015 – 67

A Resolution- Issuing Raffle License #450 - 15 - American Legion Post #170 (Calendar Raffle)

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, State of New Jersey, that the application for Raffle License #450-15 as presented by the AMERICAN LEGION POST #170 ID#427-07-00398 requesting permission to conduct Calendar Raffle for July 1st, 2015 through September 30th, 2015 be approved and the requested license be issued.

Attest: Elizabeth Kroll

Resolution #2015 – 68

A Resolution- Issuing Raffle License #451 - 15 - American Legion Post #170 (50/50)

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, State of New Jersey, that the application for Raffle License #451-15 as presented by the AMERICAN LEGION POST #170 ID#427-07-00459 requesting permission to conduct 50/50 Raffle for June 7, 2015 be approved and the requested license be issued.

Attest: Elizabeth Kroll

Resolution #2015 – 69

A Resolution- Authorizing Reduction of Performance bond - Bergen Landscaping

WHEREAS, pursuant to the requirements of the approval resolutions as well as the Developer’s Agreement, BERGEN LANDSCAPING was required to post a performance guarantee in the amount of \$330,454.80; and

WHEREAS, this amount was established in accordance with the direction of the Township Engineer, Kenneth Job; and

WHEREAS, the developer has now completed a portion of the construction in connection with this project and has therefore requested a reduction in the amount of the performance bond; and

WHEREAS, this request has been reviewed by the Township Engineer who has approved a reduction and recommended that the performance bond be reduced by \$247,194.00; and

WHEREAS, the Township Committee has reviewed this request and believes it is appropriate to allow such a reduction.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. The Performance Bond in connection with the Bergen Landscaping site plan for property located at 131 Rochelle Avenue may be reduced by \$247,194.00.
2. The amount of this reduction is in accordance with the request of the developer and as approved and recommended by the Township Engineer.
3. The Township Clerk is hereby authorized and directed to take any and all action which may be necessary in order to effectuate the provisions of this resolution.

NOW THEREFORE BE IT FURTHER RESOLVED that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to Bergen Landscaping, the Building Department, Anthony Gallina, Esq. , the Township Engineer and the Township Attorney.

Attest: Elizabeth Kroll

Resolution #2015 – 70

A Resolution- Authorizing the Submission of the 2015 Municipal Alliance Grant for 2015

Whereas, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and and Drug Abuse in 1989 to educate the engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in community throughout New Jersey.

Whereas, the Township Committee of the Township of Rochelle Park, County of Bergen, State of new Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance committee; and,

Whereas, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

Whereas, the Township Committee has applied for funding to the Governor’s Council of Alcoholism and Drug Abuse through the county of Bergen.

Now, therefore, be it resolved by the Township of Rochelle Park, county of Bergen, State of new Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Rochelle Park Municipal Alliance grant for fiscal year 2015 in the amount of:

DEDR	9,876
Cash Match	2,469
In Kind	7,407

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements

APPROVED: _____
(Name) Mayor

I, _____ the Municipal Clerk of the township of Rochelle Park, County of Bergen, State of new Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Township Committee of this ____ day of ____, ____.

Attest: Elizabeth Kroll

Resolution #2015 – 71

A Resolution - Authorizing Transfers within the 2014 Budget Appropriation

Resolved, by the Mayor and Council of the Township of Rochelle Park, that the Collector-Treasurer shall and is hereby authorized to make the following transfers as per instructions from the Chief Financial Officer as follows:

	Account #:	Appropriation Reserves From:	Appropriation Reserves To:	
NJSHB Active	23-2204	\$17,986.04		
Mayor and Council O/E	20-1102		\$295.96	Journal Entry
Municipal Clerk O/E	20-1202		\$613.06	
Financial Admin O/E	20-1302		\$474.43	
Planning Board O/E	21-1802		\$175.00	
Health Insurance O/E	23-2202		\$2,517.60	Journal Entry
Police O/E	25-2402		\$5,000.00	
Solid Waste Collection	26-3052		\$6,064.99	
Resolution#2015 –71 (cont)				
Borough of Paramus 911	44-1002		\$2,845.00	Journal Entry
		\$17,986.04	\$17,986.04	

Attest: Elizabeth Kroll

Resolution #2015 – 72

A Resolution - Conditional Offer of Employment - Library Director - Julia Perrotta

Whereas, the Director of the Rochelle Park Library recently resigned to accept another position;

Whereas, as a result, a vacancy exists in that position;

Whereas, the Township Administrator solicited applications for this position;

Whereas, a number of applications were received and, as a result, several candidates were presented to the Township Committee for consideration;

Whereas, the Township Committee conducted interviews of the final candidates for the position;

Whereas, one of the candidates for the position was JULIA PERROTTA ;

Whereas, JULIA PERROTTA is currently employed by the Fort Lee Free Public Library;

Whereas, at the conclusion of the interviews, the Township Committee discussed the candidates and determined that JULIA PERROTTA was the most qualified and most acceptable candidate;

Whereas, the Township Committee, therefore, wishes to make a Conditional Offer of Employment to JULIA PERROTTA for the position of Full Time Library Director for the Rochelle Park Library.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey as follows:

1. A Conditional Offer of Employment for the position of Director of the Rochelle Park Library be and is hereby extended to JULIA PERROTTA.
2. This Conditional Offer of Employment shall be subject to completion of the required background check.
3. This Conditional Offer of Employment shall also provide for annual salary of \$60,000 which shall be prorated for 2015.
4. The commencement date for this employment shall be 3/16/15 and the subject employee shall serve for a probationary term of six (6) months at which time the Township Committee shall consider further action at the completion of the probationary term.
5. The Township Administrator is hereby authorized and directed to take any action which may be necessary in order to facilitate this Conditional Offer of Employment.

Now therefore be it further resolved, that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to JULIA PERROTTA of Maywood, New Jersey as well as the Rochelle Park Library Board, the Personnel Department and the Township Administrator.

Attest: Elizabeth Kroll

Resolution #2015 – 73

A Resolution-Authorizing Lien Redemption #12-002-\$32,598.36

Whereas, Roy Riggiano, Tax Collector, has advised that payment was received in the amount of \$32,598.36 from Susan P. Panos to redeem TTL # 12-002; and

Whereas, US Bank Cust. For Pro Capital I, LLC, located at 50 S. 16th Street, Suite 1950, Philadelphia, PA 19102;

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, that the following check be issued to US Bank Cust. For Pro Capital I, LLC, in the amount of \$32,598.36 from current.

Attest: Elizabeth Kroll

Resolution #2015 – 74

A Resolution - Authorizing Release of Closed Session Minutes - March 11, 2015

Whereas, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) certain issues may be discussed by the Township Committee in a session which excludes the public; and

Whereas, the aforementioned law requires that the minutes of said closed sessions be released as soon as practicable after the meeting and so long as the release of the minutes will not be adverse to the interests of the public and/or the Township; and

Resolution #2015 – 74 (cont)

Whereas, pursuant to statute, the purpose of this Resolution is to disclose the information which was discussed in closed session on March 11, 2015 to the extent that said information can be disclosed without adversely affecting the Township or the public interest.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey that the attached closed session minutes may be released to the public in accordance with the requirements of New Jersey State Law; and

Be it further resolved, that any minutes which have not been released pursuant to this Resolution shall be reviewed periodically by the Township Attorney and further recommendation shall be made for the release of additional minutes as the release of same is deemed to be proper.

CLOSED SESSION MINUTES - March 11, 2015

A motion was made for the Township Committee to go into closed or executive session to discuss matters of personnel, litigation and negotiations. The following represents the minutes of that closed session to the extent that those minutes may be released at this time:

1. **Administrator Contract** – The Township Administrator reminded the Township Committee that there is a period of six (6) months remaining on his initial Contract so that the Township Committee can consider renewal of that Contract and terms of such renewal. The Township Committee determined that the Contract would be extended through the end of calendar year 2015 so that, upon a further extension, it would run with the calendar year. The Township Administrator will submit, to the Township Committee, proposed extension terms.
2. **Litigation** – The Township Attorney provided an update to the Township Committee regarding the Buonanno/Elmwood Park litigation which has now been appealed to the New Jersey Supreme Court.
3. **Property Acquisition** – The Township Administrator and Township Administrator provided an update to the Township Committee regarding the acquisition of real property located at 49 East Passaic Street.

Attest: Elizabeth Kroll

Committee's/Administrator's/Attorney's Reports

Comm. Kovalcik-Congratulated newly hired Police Officer Ryan Burke. He stated next month he will be announcing details of the 10th Annual Summerfest Concert.

Comm. Scarpa-Advised that the homeowners of the property at 49 Passaic Street have accepted the Townships' bid of \$600,000 to purchase this historic home, which predates the Township. He commented that this home will be a great addition to the community and he looks forward to helping to restore it. He thanked the Township Committee for their efforts in acquiring it.

Comm. Valenzuela-Commented that he received an E-Mail from the local ALS Chairman asking for the Townships assistance in supporting this Annual Charity walk event. She requested the Township allow her organization to utilize promotional banners and signs advertising the event in support of eliminating Lou Gehrig 's disease. Administrator Davidson will follow up with this request. He also wished Officer Burke continued success and welcomed him to the Police Department.

Deputy Mayor Kazimir-Congratulated Officer Burke. He stated that everyone is welcome to attend a meet and greet in the Senior Center following the meeting.

Administrator Davidson-Stated he will be attending a pre-construction meeting tomorrow afternoon in regards to the hallway project in the Municipal Building. This meeting will solidify a date for the project to begin. He also commented that he spoke with a representative from United Water in regards to the condition of some of the streets in the Township. United Water advised Administrator Davidson that they will have PSE&G do mark outs in the roadway and once that is completed Sanzari will be dispatched to correct the situation as soon as possible.

Attorney Rotolo- No Report.

A motion was offered by Comm. Valenzuela and seconded by Comm. Scarpa to open the meeting to the public. Motion carried on a voice vote – all present voting “Aye”.

Sam Allos-Briefly updated the Township Committee on the upgrades occurring at Midland School. He stated that the referendum items are moving along in a timely fashion. He also commented that PARCC testing went extremely well and he credits the Schools’ Administration and Technical Committee for their efforts. He advised Comm. Kazimir, in response to his question at last month’s meeting that several subjects’ curriculums have been re-written. He stated all updates to curriculum and building structure can be found on the Schools website.

A motion was offered by Comm. Valenzuela and seconded by Comm. Scarpa to close the meeting to the public. Motion carried on a voice vote – all present voting “Aye”.

A motion was offered by Comm. Scarpa and seconded by Comm. Valenzuela to adjourn the meeting. Motion carried on a voice vote –all present voting “Aye”

Respectfully submitted,

Elizabeth Kroll
Municipal Clerk