



**TOWNSHIP OF ROCHELLE PARK
151 WEST PASSAIC STREET
ROCHELLE PARK, NEW JERSEY 07662**

MINUTES – PUBLIC MEETING – October 16, 2013

Call to Order 7:30 PM

According to the Open Public Meetings Act, this meeting of October 16, 2013 was advertised in the notice sent to the “Our Town” and “The Record” and posted on the bulletin board in the Municipal Building on January 8, 2013 and has remained continuously posted as the required notice under the Statute and is being taped. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Roll Call: Comm. Ouellette
 Comm. Kazimir
 Comm. Kovalcik - Absent
 Comm. Valenzuela
 Mayor Scarpa

Pledge of Allegiance was led by Jim Schmunk
Mayor Scarpa asked that everyone remain standing for a moment of silence remembering those in the military

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to approve the agenda. Motion carried on a voice vote – all present voting “Aye”.

A motion was offered by Comm. Ouellette and seconded by Mayor Scarpa to approve the minutes of the Public Meeting held September 18, 2013. Motion carried on a voice vote – “Ayes” - Ouellette, Scarpa, Valenzuela, Abstain - Kazimir

Reports:
 Health Department - September 2013
 Municipal Court - September 2013
 Building Department - September 2013

Resolutions:
At the Work Session held on October 9, 2013 the following Resolution was unanimously adopted:

Resolution #2013 – 171

A Resolution Approving Submission and Execution S/A Grant – Lincoln Avenue Project

Now, therefore, be it resolved that the Township Committee of the Township of Rochelle Park formally approves the grant application for the above stated project.

Resolution #2013 – 171 (cont.)

Be it further resolved that the Township Committee and Clerk are hereby authorized to submit an electronic grant application identified as MA2014-00432 to the New Jersey Department of Transportation on behalf of the Township of Rochelle Park.

Be it further resolved that the Township Committee and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Rochelle Park and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

My signature and the clerk’s seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

Attest: Virginia De Maria

The Consent Agenda was offered by Comm. Valenzuela seconded by Comm. Ouellette and reads:

Resolution #2013 – 172

A Resolution – Payment of Bills – October 2013

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, that the following bills be turned over to the Treasurer, and if found to be correct, be paid provided there is sufficient funds in the various accounts. (See Attached)

Attest: Virginia De Maria

Resolution #2013 – 173

A Resolution Authorizing SBMJIF Renewal – 2014 – 2016

Whereas, the South Bergen Municipal Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as Authorized by NJS A 40A:10-36 et seq., and:

Whereas, the Township of Rochelle park is currently a member of said Fund, and;

Whereas, effective December 31, 2013, said membership will expire unless earlier renewed, and;

Whereas, the Township Committee of the Township of Rochelle Park has resolved to renew said membership;

Now, therefore, it is agreed as follow:

1. Township of Rochelle Park hereby renews its membership in the South Bergen Municipal Joint Insurance Fund for a three (3) year period, beginning January 1, 2014 and ending January 1, 2016*.
2. The Township of Rochelle Park hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the South Bergen Municipal Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. Township of Rochelle Park agrees to be a participating member of the Fund for the period herein provided for and to comply with all the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the Township of Rochelle Park in the South Bergen Municipal Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of the Township of Rochelle Park.
5. Executed the 16th day of October, 2013 as the lawful and binding act and deed of the Township of Rochelle Park, which execution has been duly authorized by public vote of the governing body.

Attest: Virginia De Maria

Resolution #2013 - 174

A Resolution Authorizing Agreement with County of Bergen – Flu Vaccine Program

Whereas, there exists a need for the Township of Rochelle Park Health Department to provide services of a technical and professional nature for the distribution of Flu Vaccines; and

Whereas, the Bergen County Department of Health Services can supply the required vaccines; and

Whereas, the fee is to be set at not more than \$21.00 per vaccination and funds will be available for this purpose; and

Whereas, it has been certified that this meets the statues and regulations concerning the award of said contract:

Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park as follows:

1. That Robert Davidson, Administrator is hereby authorized to execute an agreement with the Bergen County Department of Health Services to supply the Flu Vaccine at a cost not to exceed \$21.00 per vaccination; and
2. This contract is awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5(2)L and

Be it further resolved that the Chief Financial Officer has certified, in accordance with N.J.S.A. 5:30 14.5 that sufficient legally appropriated funds will be available for this purpose subject to appropriation of fund in the 2014 temporary and/or adopted budget.

Attest: Virginia De Maria

Resolution #2013 – 175

A Resolution Issuing Raffle License #435-13 – Bergen County Anglers – 50/50

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, State of New Jersey, that the application for Raffle License #435-13 as presented by the SALT WATER ANGLERS OF BERGEN COUNTY ID#427-8-37906 requesting permission to conduct OFF PREMISE RAFFLE on JUNE 1, 2014 be approved and the requested license be issued.

Attest: Virginia De Maria

Resolution #2013 – 176

A Resolution Issuing Raffle License #436-13 – Bergen County Anglers - Monthly Raffle

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, State of New Jersey, that the application for Raffle License #436-13 as presented by the SALT WATER ANGLERS OF BERGEN COUNTY ID#427-8-37906 requesting permission to conduct 50/50 RAFFLES on JANUARY 21, FEBRUARY 18, MARCH 18, APRIL 15, MAY 20, JUNE 19, JULY 15, AUGUST 19, SEPTEMBER 16, OCTOBER 21, NOVEMBER 18, 2013 be approved and the requested license be issued.

Attest: Virginia De Maria

Resolution #2013 – 177

A Resolution – Imposing a Curfew – October 30, 2013 – Cabbage Night

Whereas, the Rochelle Park Chief of Police recommends that a temporary curfew of 9:00 pm for children and adolescents under the age of 18 be enacted on the evening of Cabbage Night, October 30, 2013 for the safety and welfare of all Rochelle Park residents.

Now, therefore be it resolved by the Township Committee of the Township of Rochelle Park does hereby authorize the enforcement by the Rochelle Park Police Department of a 9:00 pm curfew on the evening of October 30, 2013.

Attest: Virginia De Maria

Resolution #2013 – 178

A Resolution – Amending Resolution No. 2013 – 24 – Entitled “Meeting Dates” 2013 – Reorganization Meeting - January 5, 2014

Be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey that Resolution No. 2013 – 24 entitled “Meeting Dates” is hereby amended as follows:

Reorganization Meeting was scheduled for Wednesday, January 8, 2014

Is rescheduled to:

Reorganization Meeting – Sunday, January 5, 2014 – 12:00 PM

Formal action may or may not be taken at the rescheduled meetings.

The Clerk is directed to publish this resolution and post on the Municipal Bulletin Board.

Attest: Virginia De Maria

Resolution #2013 – 179

A Resolution – Authorizing Contract for Emergency 911 Services - Swiftreach

Whereas, the Township of Rochelle Park previously entered into an agreement for providing reverse 911 services for emergency notification within the municipality; and

Whereas, the Township Committee has been advised that the company which previously provided those services is no longer viable; and

Whereas, the Office of Emergency Management has recommended that a temporary, two month contract be awarded to Swiftreach Networks of Mahwah, New Jersey which contract will extend until the end of the calendar year 2013; and

Whereas, the Township Administrator has recommended the acceptance of this recommendation; and

Whereas, this contract may be awarded without the necessity of competitive bidding since the amount does not exceed the applicable bid threshold.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, state of New Jersey as follows:

1. A contract be and is hereby awarded to Swiftreach Networks of Mahwah, New Jersey for emergency notification services.
2. This contract shall be for a period of two months at the rate of \$400.00 per month commencing as of November 1, 2013.

Resolution #2013 – 179 (cont.)

3. This award is contingent upon certification by the chief financial officer that sufficient funds exist for this purpose.
4. The within award shall be in accordance with the quotation attached to this resolution dated September 26, 2013.

Now therefore be it further resolved that the township clerk be and she is hereby authorized and directed to forward certified copies of the within resolution to Swiftreach Networks of Mahwah, New Jersey, the Office of Emergency Management for the Township of Rochelle Park and the Chief Financial Officer for the Township of Rochelle Park.

Attest: Virginia De Maria

Resolution #2013 – 180

A Resolution – Release of Closed Session Minutes – October 9, 2013

Whereas, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) certain issues may be discussed by the Township Committee in a session which excludes the public; and

Whereas, the aforementioned law requires that the minutes of said closed sessions be released as soon as practicable after the meeting and so long as the release of the minutes will not be adverse to the interests of the public and/or the Township; and

Whereas, pursuant to statute, the purpose of this Resolution is to disclose the information which was discussed in closed session on October 9, 2013 to the extent that said information can be disclosed without adversely affecting the Township or the public interest.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey that the attached closed session minutes may be released to the public in accordance with the requirements of New Jersey State Law; and

Be it further resolved, that any minutes which have not been released pursuant to this Resolution shall be reviewed periodically by the Township Attorney and further recommendation shall be made for the release of additional minutes as the release of same is deemed to be proper.

Attest: Virginia De Maria

CLOSED SESSION MINUTES - October 9, 2013

A motion was made for the Township Committee to go into closed or executive session to discuss matters of personnel, litigation and negotiations. The following represents the minutes of that closed session to the extent that those minutes may be released at this time:

1. Second Floor Lease - The Township Attorney and Township Administrator provided the Township Committee with a report regarding discussions with the Tenant for premises located on the second floor of the Municipal Building.
2. SAC Realty -vs- Planning Board - The Township Attorney provided the Township Committee with a summary of the Court's decision in connection with the zoning appeal filed by SAC Realty.

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to adopt the Consent Agenda. Motion carried on a roll call vote – all present voting “Aye”.

The following resolution was offered by Comm. Valenzuela and seconded by Comm. Ouellette and reads:

Resolution #2013 – 181

A Resolution – Hearing & Adoption Ord. #1063 – 13 – Amending Chapter 16 – First Aid and Emergency Squad

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, New Jersey, that an ordinance entitled **“AN ORDINANCE TO AMEND CHAPTER 16 OF THE CODE OF THE TOWNSHIP OF ROCHELLE ENTITLED “FIRST AID AND EMERGENCY SQUAD”** be and it is hereby passed upon second and final reading and that the Municipal Clerk be and she is hereby authorized and directed to advertise the same according to law.

Attest: Virginia De Maria

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to open the hearing to the public. Motion carried on a voice vote – all present voting “Aye”.

No Comments

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to close the hearing to the public. Motion carried on a voice vote – all present voting “Aye”.

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to adopt the above resolution. Motion carried on a roll call vote – all present voting “Aye”.

Committee’s/Administrator’s/Attorney’s Reports

Comm. Valenzuela – Thanked the Jim Schmunk, DPW Superintendent and men and Township Engineer Ken Job for their hard work on the 2013 road program which was completed last week. He thanked the Committee for adding Lotz Lane to the streets being paved. Lotz Lane is utilized by the Ambulance Corp., Fire Department, DPW and residents using the Swim Club. Valenzuela then advised that the Intersection Improvement program at Rochelle Avenue and Railroad Avenue should be shovel ready in the Fall of 2014.

Comm. Kazimir – Advised that October was a big month for the Fire Department. They held a wet-down on October 6th which was well attended. This past Friday evening they held a beefsteak dinner in honor of past chief’s. These were both great events.

Comm. Ouellette – Library Report September – Under new Library Director, Nicole Williams, the library continues to grow and flourish. The adult reading group read Mr. Churchill’s Secretary and the author visited the library on Saturday, September 28th to discuss her book. The teen book group continues to grow as well. Ms. Williams holds a weekly movie viewing with approximate seventeen attendees. The Toddler Tales program is held on Friday’s and is averaging 8 children per week. Ouellette invited everyone to visit the library and support Nicole in her goal to make the Rochelle Park library a success.

Mayor Scarpa – Advised that a new organization had moved into the Township on Overlook Avenue. The organization, Shelter Our Sisters, is a facility providing services for women and children subjected to violence and domestic abuse. Regarding the 2013 road program, Mayor Scarpa reminded everyone that this project was part of a cooperative program including twelve municipalities. This enabled the group to save money on engineering fees and asphalt pricing. Scarpa discussed the upcoming interviewing of a police officer, scheduled for November 6th at 7:00 PM. Administrator Davidson advised that after interviewing eleven candidates, they have narrowed it down to two candidates.

A motion was offered by Comm. Valenzuela and seconded by Comm. Kazimir to open the meeting to the public. Motion carried on a voice vote – all present voting “Aye”.

Gary Sawruck – 20 Eldorado Court – Asked if the Township Committee was aware of three million dollars allocated to clean out the river, and brook de-snagging.

Administrator Davidson advised that he had already applied to the DEP, a letter was sent last week. Mr. Sawruck then advised the Committee that he had read an article in The Record stating that the Township was moving forward to purchase the postal property on Rochelle Avenue. The Committee advised that this was not the case.

Ms. O’Brien – Physical Education Teacher at Midland School – Thanked the Committee for their support during the planning and execution of the 5K Run. She appreciated everyone’s time and effort. She then thanked all the participating departments of the Township as well.

Mrs. Leakis – Board of Education Midland School – Spoke on behalf of BOE liaison Sam Allos and advised that everything was status quo.

A motion was offered by Mayor Scarpa and seconded by Comm. Ouellette to close the meeting to the public. Motion carried on a voice vote – all present voting “Aye”.

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to adjourn the meeting. Motion carried on a voice vote – all present voting “Aye”.
Respectfully submitted,

Virginia De Maria, Municipal Clerk