



**TOWNSHIP OF ROCHELLE PARK  
151 WEST PASSAIC STREET  
ROCHELLE PARK, NEW JERSEY 07662**

**MINUTES – PUBLIC MEETING – April 17, 2013**

Call to Order 7:30 PM

According to the Open Public Meetings Act, this meeting of April 17, 2013 was advertised in the notice sent to the “Our Town” and “The Record” and posted on the bulletin board in the Municipal Building on January 8, 2013 and has remained continuously posted as the required notice under the Statute and is being taped. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Roll Call:      Comm. Ouellette  
                    Comm. Kazimir  
                    Comm. Kovalcik - Absent  
                    Comm. Valenzuela  
                    Mayor Scarpa

Pledge of Allegiance was led by Diane Davidson.

Mayor Scarpa asked that everyone remain standing for a moment of silence remembering those in the military stationed overseas and those impacted by the Boston Marathon tragedy.

A motion was offered by Comm. Valenzuela and seconded by Comm. Kazimir to approve the agenda as amended. Motion carried on a voice vote – all present voting “Aye”.

A motion was offered by Comm. Valenzuela and seconded by Comm. Kazimir to approve the minutes of the Public Meeting held March 20, 2013. Motion carried on a voice vote – all present voting “Aye”

Reports:

Health Department    - March 2013  
Municipal Court        - March 2013  
Building Department - March 2013

At a Work Session held April 10, 2013 the following resolution was adopted – all present voting “Aye”.

#2013 – 85 – A Resolution – Authorizing Reserve for Uncollected Taxes

The Consent Agenda was offered by Comm. Kazimir seconded by Comm. Valenzuela and reads:

Resolution #2013 – 86

A Resolution – Payment of Bills – April 2013

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, that the following bills be turned over to the Treasurer, and if found to be correct, be paid provided there is sufficient funds in the various accounts. (See Attached)

Attest: Virginia De Maria

Resolution #2013 – 87

A Resolution - Authorizing Submission of 2013 Tonnage Grant

Whereas, the Mandatory Source separation and Recycling Act, P.L. 1987, c102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

Whereas, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

Resolution #2013 – 87 (cont.)

Whereas, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

Whereas, the recycling regulations impose on municipalities certain requirements as a condition to applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

Whereas, a resolution authorizing this municipality to apply for such tonnage grants 2012 memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

Whereas, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park the Township of Rochelle Park hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Roland Jacobson to ensure that the application is properly filed; and

Be it further resolved that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Attest: Virginia De Maria

Resolution #2013 – 88

A Resolution - Appointing Robert Salvini, Commander of Legion to 9-11 Committee

Be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen that a 9-1-1 Committee has been established for the purpose of raising funds for the erection of a 9-1-1 Memorial for the residents of the Township of Rochelle Park.

Be it further resolved that the following personnel be appointed to this committee:

Committee Member – Frank Valenzuela

Joseph Scarpa

Administrator

Chief of Police

Teresa Cravello

Richard Cravello

EMS Captain – Roland Jacobsen

Fire Chief

American Legion Commander Robert Salvini

Additional members maybe named at a later day.

Now, therefore, be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen that above residents and municipal official be appointed to the 9-1-1 Committee commencing on approval of this resolution.

Attest: Virginia De Maria

Resolution #2013 – 89

A Resolution – Authorizing Lien Redemption – #11-008 – 87 W. Passaic Street

Whereas, Roy Riggitano, Tax Collector, has advised that payment was received in the amount of \$120,181.54 from Valley National Bank to redeem TTL # 11-008 and

Whereas, Robert Rothman, 411 Grand Avenue, Englewood, NJ 07631

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County that the following checks be issued to Robert Rothman, in the amount of \$120,181.54 from current and \$4,300.00 from trust premium account for a total redemption of \$124,481.54.

Attest: Virginia De Maria

Resolution #2013 – 90

A Resolution – Introduction Ord. #1059 – 2013 Salary Ordinance

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, New Jersey, that an ordinance entitled “**AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY OR RATE OF**

Resolution #2013 – 90 (cont.)

**COMPENSATION OF VARIOUS MUNICIPAL EMPLOYEES OF THE TOWNSHIP OF ROCHELLE PARK AND TO ESTABLISH A METHOD OF PAYMENT OF SUCH COMPENSATION FOR THE YEAR 2013**” be and it is hereby introduced and passed on first reading April 17, 2013 and that said ordinance be further considered for final passage at a meeting to be held on May 15, 2013 at 7:30 PM or as soon thereafter as the matter can be reached at the Municipal Complex, 151 West Passaic Street, Rochelle Park, NJ 07662 and that at or such time and place all persons interested be given an opportunity to be heard concerning same and that the Township Clerk be and she is hereby authorized and directed to publish and post said ordinance, together with a notice of the introduction thereof and the time and place when and where such ordinance will be considered for final passage.

Attest: Virginia De Maria

Resolution #2013 – 91

A Resolution – Introduction Ord. #1060-13 – First Aid And Emergency Squad

Be it resolved, by the Township Committee of the Township of Rochelle Park, Bergen County, New Jersey, that an ordinance entitled “**AN ORDINANCE TO AMEND CHAPTER 16 OF THE CODE OF THE TOWNSHIP OF ROCHELLE ENTITLED “FIRST AID AND EMERGENCY SQUAD”**” be and it is hereby introduced and passed on first reading April 17, 2013 and that said ordinance be further considered for final passage at a meeting to be held on May 15, 2013 at 7:30 PM or as soon thereafter as the matter can be reached at the Municipal Complex, 151 West Passaic Street, Rochelle Park, NJ 07662 and that at or such time and place all persons interested be given an opportunity to be heard concerning same and that the Township Clerk be and she is hereby authorized and directed to publish and post said ordinance, together with a notice of the introduction thereof and the time and place when and where such ordinance will be considered for final passage.

Attest: Virginia De Maria

Resolution #2013 – 92

A Resolution – Authorizing Contract for Professional Services – Redevelopment Planning Consultant – Heyer, Gruel & Assoc.

Whereas, the Township Committee has determined that it would be in the best interest of the Township of Rochelle Park to explore redevelopment possibilities in certain areas of the Municipality; and

Whereas, in order to do so, it is necessary to engage the services of a redevelopment planning consultant to provide planning services; and

Whereas, as a result of having made that determination, the Township Committee solicited information and quotations from various planning consultants in the State of New Jersey; and

Whereas, the Township Committee conducted interviews of various planning firms and based upon those interviews and the submissions received, the Township Committee has decided to retain the services of Heyer, Gruel & Associates of Red Bank, New Jersey as its redevelopment planners; and

Whereas, Heyer, Gruel & Associates possesses the knowledge, experience and credentials necessary to perform these services on behalf of the Township; and

Whereas, a contract for the services may be awarded without necessity of competitive bidding as the services to be provided are “professional services” and are, therefore, exempt from competitive bidding under the Local Public Contracts Law; and

Whereas, the Township Committee, in consultation with the Township Administrator, has determined that the fees for these services will initially be limited to the sum of \$25,000.00 and the Chief Financial Officer has certified that sufficient funds are available for this purpose; and

Whereas, the services to be provided by Heyer, Gruel & Associates shall be as set forth in their proposal dated March 13, 2013 and shall be based upon the 2013 fee schedule which was included with that proposal.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. Heyer, Gruel & Associates be and is hereby appointed Redevelopment Planner for the Township of Rochelle Park for the year 2013.
2. The services to be provided by Heyer, Gruel & Associates shall be as set forth in their proposal dated March 13, 2013 and shall be in an amount not to exceed \$25,000.00 for calendar year 2013.

Resolution #2013 - 92

3. Heyer, Gruel & Associates shall work in conjunction with the Township Administrator, Township Planner, Township Attorney and Township Engineer as well as with the Zoning and Planning Boards in order to perform the scope of services detailed in their proposal.
4. The Township Administrator be and is hereby authorized and directed to execute any and all Contracts, agreements or vouchers which may be required in order to facilitate the services set forth herein.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to the Heyer, Gruel & Associates, the Zoning Board of Adjustment, the Planning Board and the Township Attorney.

Attest: Virginia De Maria

Resolution #2013 - 93

A Resolution – Appointment Summer Crossing Guards

Be it resolved, by the Township Committee of the Township of Rochelle Park, that the following be and is hereby appointed School Crossing Guard upon the recommendation of the Chief of Police at a salary as provided in the Salary Ordinance of the Township of Rochelle Park, effective, July 8, 2013 to August 16, 2013.

Barbara Trinkleback 41 Meakin Avenue Rochelle Park, N.J. 07662	Edward Obermaier 12 Schlosser Drive Rochelle Park, N.J. 07662	Eloise Bolan 360 Concord Drive Maywood, N.J. 07607
Antionette Borelli 86 Madison Avenue Rochelle Park, N.J. 07662	William Cottrell 63 Oak Street Rochelle Park, N.J. 07662	Concetta Covino 39 North Drive Rochelle Park, NJ 07662
Edna Hobbs 241 W. Passaic Street Rochelle Park, N.J. 07662	Denise Courtney 16 Susquehanna Avenue Rochelle Park, N.J. 07662	Dave Mocera 44 Chestnut Street Rochelle Park, N.J. 07662
Diane Leone 333 Rochelle Avenue Rochelle Park, N.J. 07662	John Weeks 36 Schlosser Drive Rochelle Park, N.J. 07662	

Attest: Virginia De Maria

Resolution #2013 – 94

A Resolution – Appointing Tax Search Officer – Elizabeth Kroll

Be it resolved by the Township Committee of the Township of Rochelle Park that Elizabeth Kroll of 2 E. Forest Place, Rochelle Park 07662 be and is hereby appointed as Tax Search Officer, salary determined by the Salary Ordinance.

Attest: Virginia De Maria

Resolution #2013 – 95

A Resolution – Authorizing Settlement of Tax Appeal –H&R Special LLC

PROPERTY OWNER: H & R Special, LLC  
 ADDRESS: 215 Route 17  
 LOT: 5.01  
 BLOCK: 51.02  
 TAX COURT DOCKET NO:-2012, 014773-2011,  
 018471-2010, 015353-2009

	Original Assessment 2009	Reduced/Settlement Assessment 2009
Land	\$301,700.00	WITHDRAWN
Improvements	\$ 98,300.00	WITHDRAWN
TOTAL	\$400,000.00	WITHDRAWN

	Original Assessment 2010	Reduced/Settlement Assessment 2010
Land	\$493,500.00	\$493,500.00

Improvements	\$161,300.00	\$ 56,500.00
TOTAL	\$654,800.00	\$550,000.00

	Original Assessment 2011	Reduced/Settlement Assessment 2011
Land	\$493,500.00	\$493,500.00
Improvements	\$161,300.00	\$ 56,500.00
TOTAL	\$654,800.00	\$550,000.00

	Original Assessment 2012	Reduced/Settlement Assessment 2012
Land	\$493,500.00	\$493,500.00
Improvements	\$161,300.00	\$ 56,500.00
TOTAL	\$654,800.00	\$550,000.00

Whereas, a real property tax appeal has been filed in connection with the above referenced property; and

Whereas, the within tax appeal has been reviewed by the Tax Assessor, Township Attorney as well as the Municipality’s Appeal Appraisal Expert. (if applicable); and

Whereas, all professionals have agreed that it would be in the best interest of the Municipality to enter into the settlement described above.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. A settlement of the above referenced real property tax appeal be and is hereby authorized
2. The settlement shall be on the terms and conditions described above.
3. The Municipal attorney is hereby authorized and directed to execute any documents including a Stipulation of Settlement which may be necessary in order to effectuate the provisions of this resolution.
4. The Tax Assessor is hereby authorized and directed to amend the records of the Municipality to reflect the above referenced settlement.
5. All refunds due as a result of the settlement set forth herein shall be made payable to “Wolf-Samson attorneys for H & R Special, LLC and forwarded to Wolf-Samson within 60 (sixty) days of the date of judgment.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to the Township Attorney and the Township Tax Assessor

Attest: Virginia De Maria

Resolution #2013 – 96

A Resolution – Authorizing the Appointment of an Affordable Housing Administrative Agent – Piazza & Associates

Whereas, the Township of Rochelle Park has developed an Accessory Apartment Program to assist its residents in the creation of accessory apartments for low and moderate income households and to help the Township satisfy a portion of its affordable housing obligation; and

Whereas, in order to successfully monitor and operate that program and in order to comply with applicable regulations of the New Jersey Council On Affordable Housing (COAH) it has become necessary to retain the services of an administrative agent for this purpose; and

Whereas, the Township Attorney and the Township Planner have reviewed potential firms for filling this position and have recommended that Piazza & Associates, Affordable Housing Services of Princeton, New Jersey, be considered for this position; and

Whereas, as a result of having made that recommendation the Township Planner has obtained a proposal for these services from Piazza & Associates in the form dated November 29, 2012; and

Whereas, said proposal provides, among other things, for the scope of services to be performed by this company and also outlines the compensation to be paid which includes a \$100.00 per month retainer plus \$1,000.00 per unit certification charge; and

Whereas, the Chief Financial Officer of the Township of Rochelle Park has certified that sufficient funds exist for this purpose and, in fact, said compensation will be paid from the Housing Trust Fund of the Township and not from general revenue.

Now, therefore, be it resolved, by the Mayor and Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. A Contract with Piazza & Associates of Princeton, New Jersey be and is hereby authorized.
2. Said Contract shall be substantially in the form submitted as a proposal by Piazza & Associates dated November 29, 2012, however, said Contract and proposal shall be subject to the final review and approval of the Township Attorney and Township Planner.
3. The Township Administrator is hereby authorized and directed to execute this agreement on behalf of the municipality.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to the New Jersey Council On Affordable Housing, the Township Planner, the Township Attorney, the Chief Financial Officer and Piazza & Associates of Princeton, New Jersey.

Attest: Virginia De Maria

Resolution #2013 – 97

A Resolution – Authorizing the Hiring of Directors and Assistant Directors of the Rochelle Park Recreation Summer Program

Whereas, the Township of Rochelle Park, through the Recreation Department, runs a summer program for the children of the Township of Rochelle Park; and

Whereas, the Recreation Committee and the Township Committee have recommended the hiring of one director and two assistant directors in order to supervise the program for the coming summer; and

Whereas, the following individuals have expressed an interest in acting as directors and assistant directors of the program:

1. Joseph A. Mocera of Lincoln Park, N.J. – Director
2. Laura Izzo of Mahwah, N.J. – Assistant Director
3. Randi M Schmidt of Rochelle Park, N.J. – Assistant Director

And

Whereas, the Township Administrator has reviewed the resumes of these three individuals, has conducted interviews, and has determined, based upon his investigation, that they are qualified and competent for this position; and

Whereas, the Township Administrator has recommended the hiring of these three individuals at the rate to be determined by the Township's Salary Ordinance.

Whereas, the Township Committee have also reviewed these applicants and have determined that they would be assets to the Township and the summer program.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen and State of new Jersey, as follows:

1. Joseph A. Mocera of Lincoln Park be is hereby hired as Director of the Summer Day Camp in the Township of Rochelle Park. Laura Izzo of Mahwah and Randi M. Schmidt of Rochelle Park are hired as Assistant Directors;
2. These individuals shall be compensated at a rate to be determined by the Township's Salary Ordinance.
3. This appointment is contingent upon certification by the Chief Financial Officer that sufficient funds are available for this purpose.
4. Camp starts on July 8, 2013 and runs through August 16, 2013; attendance is expected on all dates.
5. Director's camp day hours are 8:30 AM to 1:30 PM.
6. Directors are expected to attend monthly Recreation meetings April through September.
7. Camp set-up time, including phone calls, is capped at 20 hours per annum.

Be it further resolved, that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to Joseph A. Mocera, 80 Stonyridge Drive, Lincoln Park, NJ 07035; Laura Izzo 1219 Richmond Road, Mahwah, NJ 07430; Randi M. Schmidt, 61 Colling Avenue, Rochelle Park NJ 07662, the Recreation Committee of the Township of Rochelle Park and the Township Administrator.

Attest: Virginia De Maria

Resolution#2013 - 98

A Resolution – Authorizing Execution of Developer’s Agreement – Bergen

Landscaping

Property Owner : BERGEN LANDSCAPING, INC.  
Developer: BERGEN LANDSCAPING, INC.  
Address: 131 Rochelle Avenue  
Rochelle Park, NJ 07662  
Block 12, Lots 10 & 11

Whereas, the above referenced property owner/developer has received approvals from the Planning Board of Adjustment in connection with a development of the above referenced property; and

Whereas, in accordance with the requirements of Local Ordinance and the Resolution of the Board, the Planning Board Attorney has prepared a Developer’s Agreement for execution by the developer and the Municipality; and

Whereas, this Developer’s Agreement has been reviewed and approved by the Township Engineer, Building Department and Township Attorney; and

Whereas, the Township Committee shall now provide the necessary authorization to execute this Agreement on behalf of the Township.

Now therefore be it resolved by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey, as follows:

1. The Mayor and Township Clerk be and are hereby authorized to execute a Developer’s Agreement in connection with the above referenced project.
2. The execution of the Developer’s Agreement shall be subject to payment of all fees and escrows as well as submission of all necessary insurance certificates, performance bonds or other documents necessary based upon the review and recommendation of the Township Engineer.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to the Township Attorney, the Township Engineer, Building Department and Anthony N. Gallina, Esq., Planning Board Attorney.

Attest: Virginia De Maria

Resolution #2013 – 99

A Resolution – Authorizing Hiring of Construction Official – Nicholas Melfi

Whereas, recently, Rochelle Park Construction Official resigned and has moved to another position; and

Whereas, NICHOLAS MELFI of Wallington, New Jersey was hired on an interim, part time basis while the personnel needs and structure of the Building Department were reviewed; and

Whereas, the Township Committee, in consultation with the Township Administrator, have now made certain decisions regarding the structure of that department and have determined that it would be in the best interest of the Municipality to convert the appointment of NICHOLAS MELFI to a permanent, part time position of Construction Official; and

Whereas, NICHOLAS MELFI has all of the credentials, licenses and other experience to perform the duties and responsibilities of this position

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. Nicholas Melfi of Wallington, New Jersey be and is hereby appointed Construction Official for the Township of Rochelle Park.
2. This appointment shall be on a permanent, part time basis at a salary of \$25,000.00 per year.
3. This appointment is conditioned upon confirmation that Nicholas Melfi has completed all required background and other investigations.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to Nicholas Melfi of Wallington, New Jersey, the Township Attorney, the Township Administrator and the Department of Community Affairs in the State of New Jersey.

Attest: Virginia De Maria

Resolution #2013 – 100

A Resolution – Awarding of Contract – Craig Contracting – \$4,800

Whereas, the Township Administrator has recommended that certain sidewalk repair work be performed in connection with the sidewalk adjacent to the municipal building located at 151 West Passaic Street; and

Whereas, as a result of having made that determination the Township Administrator has secured quotations for the necessary repair work from competent local contractors; and

Whereas, one such contractor is Craig Contracting, LLC of Lodi, New Jersey which has submitted a quotation for the work to be performed in the amount of \$ in the form annexed hereto ; and

Whereas, the Township Administrator has reviewed this proposal and believes that it will satisfy all of the requirements of the project and, therefore, recommends its acceptance; and

Whereas, the Chief Financial Officer has certified that sufficient funds exist for this purpose.

Now, therefore, be it resolved, by the Mayor and Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. A Contract with Craig Contracting, LLC be and is hereby authorized.
2. This Contract shall be for the repair of the sidewalk adjacent to the municipal building located at 151 West Passaic Street.
3. The Contract shall be in an amount not to exceed \$4,800.00 and shall be in accordance with the terms, provisions and obligations of the attached.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to the Township Attorney, the Chief Financial Officer, Department of Public Works and to Craig Contracting, LLC.

Attest: Virginia De Maria

Resolution #2013 – 101

A Resolution – Appointing Building Department Technical Assistant – Regina De Mott

Whereas, as a result of the recent transfer of the personnel by the Township of Rochelle Park, the Township Committee and the Township Administrator have reviewed the personnel needs within the Township of Rochelle Park Building Department; and

Whereas, as a result of this review, the Township Administrator has recommended that certain modifications be made within that Department; and

Whereas, the Township Attorney is in the process of drafting amendments to Chapter 80 of the Code of the Township of Rochelle Park in order to provide for a restructuring of that department; and

Whereas, it has also become necessary to hire additional personnel within that department in order that the needs of the residents and tax payers of the Township of Rochelle Park are properly addressed; and

Whereas, the Township Administrator and Township Clerk have advertised in order to solicit qualified applicants for various positions, have conducted interviews and reviewed resumes and credentials of various candidates for the position of technical assistant; and

Whereas, as a result of the foregoing, the Township Committee has determined that a qualified candidate has been interviewed and the Township Committee has decided to make conditional offer of employment to Regina DeMott.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

A conditional offer of employment be and is hereby made to Regina DeMott of Rochelle Park, New Jersey for the position of Technical Assistant. This hiring shall have an effective date of May 30, 2013 and shall be subject to a satisfactory background check and confirmation of all required licenses and qualifications.

This employee shall be hired with a six month probation period and at the end of that six month period, additional action will be required in order to convert this employee to part time, permanent status.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution Regina DeMott, the Township Attorney, the Construction Official and the Personnel Department of the Township of Rochelle Park.

Attest: Virginia De Maria

Resolution #2013 - 102

A Resolution – Appointing Building Inspector/Property Maintenance – Albert Reiner

Whereas, as a result of the recent resignation of the Building Sub-Code/Property Maintenance Officer in the Township of Rochelle Park, the Township Committee and the Township Administrator have reviewed the personnel needs within the Township of Rochelle Park Building Department; and

Whereas, as a result of this review, the Township Administrator has recommended that certain modifications be made within that Department; and

Whereas, the Township Attorney is in the process of drafting amendments to Chapter 80 of the Code of the Township of Rochelle Park in order to provide for a restructuring of that department; and

Whereas, it has also become necessary to hire additional personnel within that department in order that the needs of the residents and tax payers of the Township of Rochelle Park are properly addressed; and

Whereas, the Township Administrator and Township Clerk have advertised in order to solicit qualified applicants for the position, have conducted interviews and reviewed resumes and credentials of various candidates for the position of building sub-code official/property maintenance; and

Whereas, as a result of the foregoing, the Township Committee has determined that the qualified candidate is Albert Reiner and the Township Committee has decided to make a conditional offer of employment to Albert Reiner of 91 Parkway, Rochelle Park, NJ 07662. Salary shall be determined by the Salary Ordinance.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

A conditional offer of employment be and is hereby made to Albert Reiner of Rochelle Park, New Jersey for the position of Building Sub-code Official/Property Maintenance. This hiring shall have an effective date of April 29, 2013 through December 31, 2016 and shall be subject to a satisfactory background check and confirmation of all required licenses and qualifications. This employee shall be hired with a six month period of probation and at the end of that six month period, additional action will be required in order to convert this employee to permanent part time status.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution Albert Reiner, the Township Attorney, the Construction Official and the Personnel Department of the Township of Rochelle Park.

Attest: Virginia De Maria

Resolution #2013 – 103

A Resolution – Authorizing Release of Closed Session Minutes – April 10, 2013

Whereas, pursuant to the Open Public Meetings Act (N.J.S.A. 10:4-1 et seq.) certain issues may be discussed by the Township Committee in a session which excludes the public; and

Whereas, the aforementioned law requires that the minutes of said closed sessions be released as soon as practicable after the meeting and so long as the release of the minutes will not be adverse to the interests of the public and/or the Township; and

Whereas, pursuant to statute, the purpose of this Resolution is to disclose the information which was discussed in closed session on April 10, 2013 to the extent that said information can be disclosed without adversely affecting the Township or the public interest.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen and State of New Jersey that the attached closed session minutes may be released to the public in accordance with the requirements of New Jersey State Law; and

Be it further resolved, that any minutes which have not been released pursuant to this Resolution shall be reviewed periodically by the Township Attorney and further recommendation shall be made for the release of additional minutes as the release of same is deemed to be proper.

Attest: Virginia De Maria

CLOSED SESSION MINUTES - April 10, 2013

A motion was made for the Township Committee to go into closed or executive session to discuss matters of personnel, litigation and negotiations. The following represents the minutes of that closed session to the extent that those minutes may be released at this time:

1. Personnel - The Township Committee conducted interviews for a position within the Court ie. Violations Clerk. After the interviews, there were various discussions among the Township Committee in connection with various personnel movements within the Building Department and the Municipal Court.
2. 2013 Salary Ordinance – The Township Administrator provided a summary of discussions regarding the 2013 Salary Ordinance.
3. Construction Official – The Township Administrator provided the Township Committee with a summary of his discussions regarding the restructuring of the Building Department and replacement of the former Building Inspector/Construction Official. Further discussion will be required and decisions will be made at that time.
4. Litigation – The Township Attorney reported that the appeal is still pending regarding the Buonanno –vs- Elmwood Park matter and there has been no change in the status of the Mullinger matter.

Attest: Virginia De Maria

Resolution #2013 – 104

A Resolution – Authorizing a Conditional Officer of Employment for the Positions of Zoning Official and Housing Code Official for the Building Department

Whereas, as a result of the recent resignation of the Director of Code Enforcement for the Township of Rochelle Park, the Township Committee and the Township Administrator have reviewed the personnel needs within the Township of Rochelle Park Building Department; and

Whereas, as a result of this review, the Township Administrator has recommended that certain modifications be made within that Department; and

Whereas, the Township Attorney is in the process of drafting amendments to Chapter 80 of the Code of the Township of Rochelle Park in order to provide for a restructuring of that department; and

Whereas, it has also become necessary to hire additional personnel within that department in order that the needs of the residents and tax payers of the Township of Rochelle Park are properly addressed; and

Whereas, the Township Administrator and Township Clerk have advertised in order to solicit qualified applicants for various positions, have conducted interviews and reviewed resumes and credentials of various candidates for the position of Zoning Official and Housing Code Official; and

Whereas, as a result of the foregoing, the Township Committee has decided to make a conditional offer of employment to one such individual.

Now, therefore, be it resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. A conditional offer of employment be and is hereby made to John Gervato for the positions of Zoning Official and Housing Code Official. The hiring shall have an effective date of April 29, 2013 and shall be subject to satisfactory background check and confirmation of all required licenses and qualifications. This employee shall be hired with a six month period of probation and at the end of that six month period, additional action will be required in order to convert this employee to permanent status.
2. This position shall be a part time position and shall be subject to the direction of and control of the construction official.
3. The salary for this position shall be \$11,000.00 per year and the Chief Financial Officer has confirmed that sufficient funds exist for this purpose.

Now therefore be it further resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution John Gervato, the Township Attorney, the Construction Official and the Personnel Department of the Township of Rochelle Park.

Attest: Virginia De Maria

Resolution #2013 - 105

A Resolution – Determining Summer Camp Fees

Whereas, pursuant to Section 36-6 of the Code of the Township of Rochelle Park, the Township Committee establishes the fees to be charged for various events, services and programs provided by the Township of Rochelle Park Recreation Committee; and

Whereas, the Children's Summer Program is a substantial program operated by the Municipality which provides, among other things, various social events, activities and trips; and

Whereas, the Township Committee has reviewed the level of fees established in connection with this program and has determined that the fees for the 2013 Summer Program must be established at this time

Now, Therefore, Be It Resolved, by the Township Committee of the Township of Rochelle Park, County of Bergen, State of New Jersey as follows:

1. The fees in connection with the Township of Rochelle Park Children's Summer Program shall remain the same as for the 2012 Summer Program other than as set forth herein.
2. Families enrolling their children in this program shall be provided with the option to pay an additional \$50.00 for the summer and said additional \$50.00 fee shall include all day trips and other option activities; and
3. Families shall also be provided with the option to pay an additional fee per event, trip or activity at the rates determined by the Recreation Committee or Director for these additional activities.

Now Therefore Be It Further Resolved that the Township Clerk be and she is hereby authorized and directed to forward certified copies of the within Resolution to the Township of Rochelle Park Recreation Committee, the Chief Financial Officer for the Township of Rochelle Park; and the Township Administrator.

Attest: Virginia De Maria

A motion was offered by Comm. Kazimir and seconded by Comm. Valenzuela to adopt the Consent Agenda. Motion carried on a voice vote – all present voting "Aye".

Hearing 2013 Municipal Budget

A motion was offered by Comm. Valenzuela and seconded by Comm. Kazimir to open the hearing to the public. Motion carried on a voice vote – all present voting "Aye".

Mayor Scarpa advised that there would be a zero increase in the municipal budget, excluding the school and county.

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to close the hearing to the public. Motion carried on a voice vote – all present voting "Aye".

Committee's/Administrator's/Attorney's Reports

Comm. Valenzuela – Thanked the Administrator for his hard work interviewing for a new building inspector, housing official, zoning official and property maintenance official. Due to the recent resignation of construction code official Rich Bolan, Mr. Nick Melfi has been helping fill this void in the township. He has agreed to accept a part time position in the township. Valenzuela spoke of the hiring of new technical assistant, Gina De Mott, he also thanked previous building department Bert Sneyer for her hard work. Longtime Resident Al Reiner accepted a position as Building inspector and Property maintenance official. Valenzuela advised that Mr. John Gervado accepted a position as Rochelle Park's housing official. Valenzuela advised that the filing of all these necessary positions will bring the Building Dept. up to speed making it a more efficient department. He thanked the Township Committee for the above referenced appointments.

Mayor Scarpa advised that filling these positions saved the residents tax dollars as they are all part time with no health benefits.

Comm. Ouellette - Advised that a new library director, Nicole Williams had been hired and would begin work on Monday April 22<sup>nd</sup>. She is excited, energetic and will bring many new and exciting programs to the library. Ouellette invited everyone to stop in.

Mayor Scarpa advised that the Township Committee had interviewed Nicole and were very impressed with her qualifications.

Minutes of the Public Meeting held April 17, 2013 cont.

Comm. Kazimir - Stated that he was excited by the hiring Heyer, Gruel and Associates, as redevelopment planners. They are very well versed and recognized state wide. He is looking forward to developing certain areas of the Township, hoping to bring back the small town, village atmosphere.

Mayor Scarpa advised that the area they will be focusing on will be Oak Street and Railroad Avenue.

Administrator Davidson – Advised that the reconditioning of the monuments at Midland School had taken place, also the moving and replanting of a tree. The architectural plans have been approved and this project is on its way to completion. He thanked everyone for their support.

A motion was offered by Comm. Valenzuela and seconded by Comm. Ouellette to open the meeting to the public. Motion carried on a voice vote – all present voting “Aye”.

Walter Johnson – 54 Rochelle Avenue – Spoke regarding the bridge reconstruction project on Essex Street. He stated that during Hurricanes Irene and Floyd, the debris under the bridge created a dam which created flooding situations. He suggested making the channel bigger under the bridge to allow water to flow freely. Comm. Valenzuela advised that he had attended a meeting regarding this project and provided District 38 representatives with pictures and suggestions to alleviate flooding issues. Administrator Davidson advised that he had also attending a meeting regarding this project and advised that this project would not begin for a number of years.

Rosann Pellegrino – 69 Forest Place – Asked whether the Resolution hiring a COAH housing administrator and the Hiring of redevelopment planner, Heyer, Gruel and Associates were the same thing. Mayor Scarpa advised that they were two different issues within the Township. He advised that the State required the Township to hire a COAH affordable housing administrator. Ms. Pellegrino was concerned about the hiring of Heyer, Gruel and Associates as she had heard they were interested in doing away with private houses. Mayor Scarpa advised that in the area of Oak Street and Railroad Avenue, it would be retail and residential.

A motion was offered by Comm. Ouellette and seconded by Comm. Valenzuela to close the meeting to the public. Motion carried on a voice vote – all present voting “Aye”.

A motion was offered by Comm. Valenzuela and seconded by Mayor Scarpa to adjourn the meeting. Motion carried on a voice vote – all present voting “Aye”.

Respectfully submitted,

Virginia De Maria  
Municipal Clerk